

# TOWN OF BETHLEHEM

Albany County - New York

## DEPARTMENT OF PUBLIC WORKS

445 DELAWARE AVENUE

DELMAR, NEW YORK 12054

(518) 439-4955 option 4

Fax: (518) 439-5808



*David VanLuven*  
Town Supervisor

*Paul Penman, P.E.*  
Commissioner of Public Works

### WATER TANKER PERMIT INFORMATION

- Each permit is **valid from April 1<sup>st</sup> through November 31<sup>st</sup>** of the year issued
- There are 2 fill-up locations:
  - DPW Service Garage at 308 Kenwood Ave, Delmar
  - Highway Department at 74 Elm Ave East, Selkirk
- **Fill-ups at each location shall be Monday through Friday**, except holidays
- **Fill-up hours at each location shall be 8:00 am through 3:00 pm – NO EXCEPTIONS**
  
- Prior to fill-up: Water Usage Tickets must be fully completed prior to filling up each visit
- The \$500.00 non-refundable permit fee will be used to pay for water taken. Water usage above that amount will be billed monthly in accordance with the Town Water Rate Schedule at Tier 3 <https://www.townofbethlehem.org/720/Water-Rent-Permit-Testing-Fees#WaterPermits>
- Hydrants must be opened and closed slowly to prevent damage to the water infrastructure
- Any negligence or actions on behalf of your company that cause damage to the water infrastructure will result in a time and material bill for repair of such damages
- All hoses and connectors used must be in good condition with no leaks
- A copy of your permit should be kept in your tanker trucks for validation if questioned
- Failure to comply with the information above and the Town Water Code could result in revocation of your permit



**TOWN OF BETHLEHEM**  
Albany County - New York  
Department of Public Works – Room 203  
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**APPLICATION FOR WATER TANKER PERMIT**

The undersigned permittees agree that all work performed thereunder will be made pursuant to law and in accordance with all of the conditions, regulations and insurance requirements required by the Town of Bethlehem Department of Public Works.

**COMPANY INFORMATION**

COMPANY NAME: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

CONTACT PHONE #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

**TRUCK INFORMATION**

TRUCK SIZE: \_\_\_\_\_ CAPACITY OF TANK: \_\_\_\_\_ *If you will be using multiple trucks, please list on a separate paper & submit w/ application*

FILL LOCATION ON TANK:  TOP  SIDE  OTHER: *Please explain:* \_\_\_\_\_

DOES TANK HAVE BACKFLOW PREVENTOR:  YES  NO

**PROJECT INFORMATION**

PROJECT LOCATION: \_\_\_\_\_

APPROXIMATE AMOUNT OF WATER NEEDED: \_\_\_\_\_

**AGREEMENT**

In consideration of the granting of this permit, the undersigned agrees:

- \*To abide by all rules as instructed by Town personnel and as listed on the permit document
- \*To accept and abide by all provisions of the Town Water Code, local laws or regulations of the Town of Bethlehem, now in existence or that may be adopted in the future.

Signed by Company Representative \_\_\_\_\_

Printed Name \_\_\_\_\_ Date: \_\_\_\_\_

\*I received a copy, read, understand, and will abide by the "Water Tanker Permit Information"

Signed by Company Representative \_\_\_\_\_

Date: \_\_\_\_\_

**For Office Use Only**

Permit # \_\_\_\_\_ Permit Issued By: \_\_\_\_\_ Date: \_\_\_\_\_