



# Landowner Application

## Town of Bethlehem

### Conservation Easement Exemption Program

*To be completed by landowner applying for a conservation easement exemption.*

Please answer the following questions to the best of your knowledge. Call Rob Leslie, Director of Planning (518-439-4955 x 1157) with any questions. It is acceptable to enter “Unknown” if information is unknown. Applications are accepted on a rolling basis throughout the year. Thank you for your application – we look forward to working with you.

1. Applicants Name:	
2. Applicant’s Address:	
3. Applicant’s Phone Number and Email (if available):	
4. Property Address:	
5. Tax Parcel ID #:	
6. Zoning District:	
7. School District:	
8.Total Property Acres:	
9. What is the current use of the land?	
10. What is the open space benefit of an easement being placed on this parcel of land?	
11. Is the property located in an Agricultural District:	
12. Proposed Acres to be Conserved:	
13. Proposed Length of Easement:	<input type="checkbox"/> 15-29 Years (50% Exemption on Assessment) <input type="checkbox"/> 30-49 Years (75% Exemption on Assessment) <input type="checkbox"/> 50-75 Years (85% Exemption on Assessment) <input type="checkbox"/> Perpetual (90% Exemption on Assessment)

In order for your application to be considered complete and reviewed by the Town of Bethlehem Conservation Easement Review Board the following documents shall be attached to this application:

- Copy of property deed.
- Map of the property to be conserved; usually a property survey map will be sufficient. If you do not have such a map, the Assessor's Office or Planning Office can provide you with the property tax map. If you are not proposing to conserve the entire parcel please indicate on the map what areas of the property you propose to conserve.

I \_\_\_\_\_, hereby propose to enter into a conservation easement agreement with the Town of Bethlehem for the above described lands. I certify that all statements made on this application are true and to the best of my belief.

I \_\_\_\_\_, hereby agree to allow members of the Conservation Easement Review Board to visit my property for purposes of evaluating the land for its open space benefits to the Town.

Owner(s) Signature

Date

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**When completed, please mail or bring this application to:**

Rob Leslie, Director of Planning (second floor of Town Hall)

Bethlehem Town Hall, 445 Delaware Avenue, Delmar, NY 12054

**Note:** This application is also available to submit electronically through the Town's website - go to <http://www.townofbethlehem.org/682/Conservation-Easement-Review-Board> and scroll down to click on "Applications for a Conservation Easement Agreement".

After your application is received, you will be contacted by Town staff to discuss your application and next steps.

Thank you!