

Sam Messina
Town Supervisor

Josh Cansler
Commissioner

Erik T. Deyoe, P.E.
Deputy Commissioner
Town Engineer

TOWN OF BETHLEHEM

Albany County - New York

DEPARTMENT OF PUBLIC WORKS

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MEMORANDUM

TO: Supervisor Messina & Members of the Town Board

FROM: Josh Cansler, Commissioner

DATE: January 6, 2010

SUBJECT: Annual Organizational Town Board Meeting
Proposed Department of Public Works Fee Schedule - 2010

REQUESTED ACTION

The Department of Public Works is recommending that the Town Board approve the fee schedule below, effective on 1 January 2010.

PROPOSED 2010 ENGINEERING DIVISION FEE STRUCTURE

Engineering Division Hourly Fee Structure:

Billing Title	Regular Time Hourly Rate (8:00 a.m. to 4:00 p.m., Monday through Friday)	Overtime Hourly Rate (all non-regular hours, including Town observed holidays)	%change
Deputy Commissioner of Public Works	\$140.00	\$210.00	new
Town Engineer	\$ 120.00	\$ 180.00	0.0%
Senior Engineer	\$ 100.00	\$ 150.00	-3%
Assistant Engineer	\$ 88.00	\$ 132.00	0%
Principal Engineering Tech.	\$ 82.00	\$ 123.00	+1.2%
Senior Inspector	\$ 75.00	\$ 113.00	-2.7%
Senior Engineering Tech.	\$ 70.00	\$ 105.00	-5.7%
Inspector/Engineering Tech.	\$65.00	\$ 98.00	-4.6%

Survey or GPS Crew	\$ 150.00	\$ 225.00	-16.7%
Environmental Scientist Tech	\$80.00	\$120.00	new

Fire Hydrant Flow Testing Fees

Witnessing of Fire Flow Test (test by others)	\$ 160.00 per test
Performance of Fire Flow Test and Analysis	\$ 315.00 per test

Major and Minor Subdivision, and Land Division Review Fees

Application Review Fee	\$ 115.00 / lot
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Site Plan & Special Use Permit Review Fees

Application Fee	\$ 105.00
Review & Approval Fees	Accrual basis per approved hourly rate schedule

Planned Development District Review Fees

For any portion of the area comprising the PDD that is subdivided into lots for single-family or two-family dwellings the fee shall be \$115.00 per lot based on the final plat.

Plus, for any other residential units the fee shall be \$75.00 per dwelling unit based on the final plat.

Plus, for any other commercial, service, and other non-residential uses, the fee shall be \$550.00 for up to 4,999 gross sq. feet, \$1,100.00 for between 5,000 and 9,999 gross sq. feet, and \$1,625.00 for over 10,000 gross sq. feet of building area.

Mixed Economic Development District Review Fees

Reviews of all master-planning documents will be completed on an accrual basis using the approved hourly rate schedule. In addition, fees associated with the review of land subdivisions, special use permit or site plan applications based on the approved fee for each of those individual actions, as listed above.

Water, Sewer, Drainage, and Special Assessment District Review Fee

Review Fee	Accrual basis per approved hourly rate schedule
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Stormwater Management, Grading and Erosion & Sediment Control Review Fee

Grading, Erosion & Sediment Control Review for residential construction (w/ Building Permit Application) \$ 200.00

Grading, Erosion & Sediment Control Review for pool and demolition permits (w/ Building Permit Application) \$ 150.00

Grading, Erosion & Sediment Control Permit (including programmed inspections required by Town Stormwater Law)

0.25 acre to 1 acre disturbance	\$ 450.00
Greater than 1 acre disturbance	\$ 1,350.00

Construction Compliance Field Inspection	\$ 200.00 per inspection
Violation Follow-up Inspection	\$ 350.00 per inspection
Stop Work Issuance	\$ 350.00

Backflow Prevention Device Review Fee

Review Fee	\$ 200.00
Albany County Health Dept Review Fee (payable to Alb Co Health Dept.)	\$ 125.00

Service Charges

A service charge of 1.5% per month for balances due after 30 days.

PROPOSED 2010 WATER DIVISION FEE STRUCTURE

WATER TAP & METER	\$1,100.00
METER ONLY	\$ 475.00
HYDRO SEEDING PERMIT	\$ 150.00
FROST BOTTOM	\$ 90.00
METER TEST	\$ 40.00
SERVICE CALLS	\$ 50.00 (NIGHTS/WEEKENDS \$100.00)

PROPOSED 2010 SEWER DIVISION FEE STRUCTURE

SEWER CONNECTION PERMITS

RESIDENTIAL	\$450.00
COMMERCIAL	\$800.00
INDUSTRIAL	\$1,100.00

ADDITIONAL/FOLLOW-UP INSPECTIONS \$50.00 EACH

RECOMMENDATION

We recommend that the Town Board approve the rate structure proposed, effective January 1, 2010. We consider these fee proposals to be more consistent with the actual costs to provide these services and more appropriately allocated to the beneficiaries of these services. We trust that this information is sufficient for approval by the Town Board. Please feel free to contact me if you have any questions in this regard.

cc: S. Traylor
M. Morelli
N. Moquin
K. Newkirk
J. Stannard