

Initial Rezoning Applications Shall Include the Following:

1. Rezoning Application Form: completely filled out. **(2 copies)**
2. Plat: Depending on the type of approval being applied for, the Plat must adhere to the requirements set forth within the Town of Bethlehem Zoning Code or Town of Bethlehem Subdivision Regulations adopted by the Town Board on August 23, 2006. **(2 copies)**
3. Fee: as indicated in the Fee Schedule adopted by the Town Board on August 23, 2006. Checks to be made payable to the Town of Bethlehem.
3. Short or Long Form Environmental Assessment Form. **(2 copies)**
4. Letter to the Supervisor: Requesting to be placed on the agenda for consideration. **(2 copies)**

After submission of the above items, staff will conduct an initial review of the materials for completeness. Upon submission of all required materials, additional copies will be requested for distribution to the Town Board and the Planning Board.

During the review it could be determined that additional information is required from the applicant. That additional information could include the following: Approvals from New York State Department of Transportation and/or Albany County Highway Department, permit or license relating to freshwater wetlands, an Environmental Impact Statement or any other such drawings, maps, documents, reports or data which the Board may require for proper consideration of the preliminary plat.

When the project is on the Town Board Agenda, the applicant or their representative is required to be present. The applicant is required to be present at the meeting in which the Complete Application is accepted by the Town Board and at the Public Hearing.

The application is considered complete when EITHER the Town Board has filed a Negative Declaration OR when a notice of completion of a Draft Environmental Impact Statement has been filed in accordance with the provisions of the State Environmental Quality Review Act. The Public Hearing will then be scheduled.

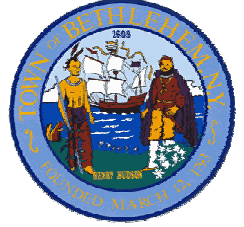
John H. Cunningham
Town Supervisor

TOWN OF BETHLEHEM

Albany County - New York

TOWN BOARD

445 DELAWARE AVENUE
DELMAR, NEW YORK 12054
(518) 439-4955 x1164
Fax: (518) 439-1699



Town Board Members
Joann Dawson
Kyle Kotary
Sam Messina
Daniel Plummer

Town of Bethlehem Town Board Rezoning Application Form

Location of Project: _____

Tax Map Number of all Parcels: _____

(Attach a copy of the current deed and any easements affecting property)

Name, Address and Telephone # of Applicant(s): (REQUIRED)

Name, Address and Telephone # of Property Owner(s): (The owner must complete the attached affidavit) (REQUIRED)

Name, Address and Telephone # of Responsible Person for Billing Purposes: (REQUIRED)

Name, Address and Telephone # of Professional Engineer: (IF APPLICABLE)

Name, Address and Telephone # of Attorney: (IF APPLICABLE)

Character of surrounding lands: _____

Total acreage involved in project: _____

Total contiguous acreage controlled by applicant/owner: _____

(This shall include lands owned by family members of the applicant, and any corporation(s), partnership(s), limited liability company(ies) or other entities in which the applicant has an interest.)

Is acreage under option or contract to sell? _____

If so, to whom _____

