



TOWN OF BETHLEHEM

Albany County - New York

PARKS & RECREATION DEPARTMENT

ELM AVENUE PARK

261 ELM AVENUE

DELMAR, NEW YORK 12054

(518) 439-4131

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FIELD PERMIT REQUEST

LOCATION OF FIELD(S) REQUESTED: _____

TIME: _____ DATE(S): _____

FIELD(S) REQUESTED: _____ DAY(S): _____

TIME: _____ DATE(S): _____

FIELD(S) REQUESTED: _____ DAY(S): _____

ESTIMATED NUMBER OF PARTICIPANTS PER DAY: _____

PURPOSE OF FIELD USE: _____

NAME OF ORGANIZATION: _____

NAME AND ADDRESS OF PERSON RESPONSIBLE:

NAME: _____ ADDRESS: _____

E-MAIL ADDRESS: _____ PHONE (H) _____ (W) _____

ANY SPECIAL REQUIREMENTS (EQUIPMENT, MATERIALS, ETC): _____

RULES AND OTHER INFORMATION

- *All groups must be based in the Town of Bethlehem and provide a Certificate of Insurance with a minimum liability coverage of one million dollars and the Town of Bethlehem must be named as Additional Insured.
- *Fields can only be used when dry. The Parks & Recreation Department has final authorization over the playability of fields. Participants must obey all signs posted and any staff directives. Destruction of fields may result in revocation of permit or other penalties.
- *Alcoholic beverages and all vehicles are prohibited on fields.
- *Permit may not be transferred to another team or organization and must accompany you every time you use the field requested.
- *In all fairness to this department and other groups who may request the use of fields, please notify this department as soon as possible of your cancellation.
- *The above named person is responsible for the group conduct and the destruction or misuse of the facility.
- *Violations of this agreement may result in revocation of the usage permit and may also restrict the group from further usage.