

TOWN BOARD  
OCTOBER 23, 1996

A public hearing of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, NY. The meeting was called to order by the Supervisor at 7:30 p.m.

PRESENT: Sheila Fuller, Supervisor  
Freeman T. Putney, Councilman  
Doris M. Davis, Councilman  
Robert C. Johnson, Councilman  
Bernard Kaplowitz, Esq., Town Attorney  
Kathleen A. Newkirk, Town Clerk

ABSENT: George Lenhardt, Councilman  
- - -

SUPERVISOR FULLER: Good evening and welcome to a meeting of the Bethlehem Town Board. The first item on tonight's agenda is a public hearing to present our Preliminary Budget and to hear from people in the audience, questions, comments, in favor or opposed to the Preliminary Budget that is being presented tonight. I would ask the Clerk to read the call of the hearing.

TOWN CLERK NEWKIRK:

NOTICE OF PUBLIC HEARING  
UPON PRELIMINARY BUDGET

Public Hearing  
Preliminary  
Budget for  
fiscal year

NOTICE IS HEREBY GIVEN that the Preliminary Budget for the fiscal year beginning January 1, 1997 has been completed and filed in the Office of the Town Clerk at the Town Hall, 445 Delaware Avenue, Delmar, NY where it is available for inspection by any interested person during office hours.

NOTICE IS FURTHER GIVEN that the Town Board of the Town of Bethlehem will meet and review said Preliminary Budget and hold a public hearing thereon, at the Town Hall, Delmar, NY at 7:30 p.m. on the 23rd day of October 1996 and that at such hearing any person may be heard in favor of or against any item or items therein contained.

Disabled individuals who are in need of assistance in order to participate should contact David Austin at 439-4131. Advanced notice is requested, and

BE IT FURTHER RESOLVED, that pursuant to Section 108 of the Town Law, the proposed salaries of the following officers are hereby specified as follows:

Supervisor	\$67,340.
Councilmen (each)	9,401.
Town Clerk	46,576.
Superintendent of Highways	64,663.
Receiver of Taxes & Assessments	35,741.

and

BE IT FURTHER RESOLVED, that such Notice shall be published once in the following newspapers: THE SPOTLIGHT, the official newspaper of the Town on October 16, 1996 and the TIMES UNION, an Albany newspaper, on October 16, 1996.

BY ORDER OF THE TOWN BOARD  
TOWN OF BETHLEHEM  
Kathleen A. Newkirk  
TOWN CLERK  
- - -

State of New York)  
County of Albany )

MARY AHLSTROM of the Town of Bethlehem, being duly sworn, says that she is the Assistant Publisher of THE SPOTLIGHT, a weekly newspaper published in the Town of Bethlehem, County of Albany, and that the notice of which the annexed is a true copy, has been regularly published in said THE SPOTLIGHT ONCE A WEEK FOR 1 WEEK consecutively, commencing on the 16th day of October 1996.

/s/ Mary A. Ahlstrom

Sworn to before me this 18th day of October 1996.  
 /s/ Kathryn Olsen  
 Notary Public, Albany County

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STATE OF NEW YORK)  
 COUNTY OF ALBANY) ss.:

KATHLEEN A. NEWKIRK, being duly sworn, deposes and says that she is the Town Clerk of the Town of Bethlehem, Albany County, New York and that I posted on October 17, 1996, a Notice of Public Hearing, a copy of, which is hereto attached, on the sign board of the Town maintained pursuant to subdivision six of Section thirty of the Town Law.

/s/ Kathleen A. Newkirk  
 Town Clerk

Sworn to before me this  
 18th day of October 1996.  
 /s/ Catherine T. Picarazzi  
 Notary Public

- - -

The motion was made by Mr. Putney and seconded by Mr. Johnson to indent the Notice of Public Hearing, Affidavit of Publication and Affidavit of Posting on the minutes of the meeting. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
 Noes: None.  
 Absent: Mr. Lenhardt.

- - -

SUPERVISOR FULLER: Tonight we are presenting the Town's preliminary budget for 1997. The Town Board held 2 workshops the week of October 14th where the Board had a chance to meet with the Department heads and to discuss the budget with each other. Based on discussions, there were several reclassifications between the budget expense categories in the general fund but no change to the total expenditures originally proposed. There were no changes in highway, water or sewer funds. At the workshops, the Board discussed several major capital projects that have been requested for 1997. Foremost in importance is the need to improve the handicapped accessibility to Town Hall, both for residents and for our employees. We currently have the wheelchair lift that brings people from ground level to the first floor, but it does not easily accommodate today's wheelchairs. We need to provide a safe means for people to independently access town services so towards the end of the year we plan to obtain an architectural report on construction of a new entranceway including an elevator and an estimate of its cost, likely to be in the \$200,000 to \$300,000 range. We can complete this work in 1997 through the issuance of bonds and repayment would commence in the 1998 budget.

The other 2 projects are in response from the public, the first is for the regrading of soccer fields at the Elm Avenue park at an estimated cost of \$252,000.

The other project is a request for \$149,000. to allow for completion of the 5 new playing fields just constructed this season at the Elm Avenue park. Because the bid for the project came in higher than anticipated, we were forced to scale back on the original plans. Work for installation of water and sanitary sewer lines to the fields was delayed as was the work to install the fencing. The Board will be discussing these items at subsequent meetings and making plans to move forward on these projects in 1997.

Are there any questions or comments from Board Members? Okay. Any questions or comments from the audience?

MR. DAVIES: I have 3 questions, Sheila. I noticed in the Town Budget there is an item 2401 for the General Highway, Water and Sewer. It is interest and earnings, totaling about a third of a million dollars. I would assume that a substantial part of this

interest and earnings would be on the capital reserve funds. My question is, how much money have you carried over from last year in the capital reserve fund and how much on average for the last 4 years?

SUPERVISOR FULLER: Judi, do you have that number at your finger tips.

COMPTROLLER KEHOE: I don't have exact numbers on the capital reserve but the numbers that are within the general highway, water and sewer funds do not include any interest from the capital reserves. That is 100 percent interest earned on the funds in each of those designated funds. The capital projects are a separate fund altogether and not included within this budget. There normally aren't budgetable expenses coming out of those capital reserves or we don't set up an annual budget for those funds. Any time there is a specific project that's what comes before the Board in a public meeting. Once the Board grants their approval for a particular project, then that is the total budgeted amount. It is a budget by project. The interest is all reported separately within those capital project funds which is disclosed in the annual report that is filed. But, the figures in the 2401 accounts for these 4 funds do not include capital projects. I can get you the figures on those balances or you can look at the report on file in the Town Clerk's office to get that. Or, I will be glad to meet with you and go over that.

MR. DAVIES: Would you guess that it might be 2 million dollars.

COMPTROLLER KEHOE: I don't even want to give you a guess off the top of my head. I have these figures floating in my head so I will get you those.

MR. DAVIES: All right. The next question is item F9710.7 and that is debt service on... under water. The question, is this the bond payment of 1.1 million dollars for the new water project?

COMPTROLLER KEHOE: F97...

MR. DAVIES: F9710.7.

COMPTROLLER KEHOE: That would include that but that is a combination of several different bond issues all in one.

MR. DAVIES: It would be the significant part of this debt service would you guess?

COMPTROLLER KEHOE: Yes, it would be a significant portion. A lot of the other debts are older bonds that are closer to repayment. So, yes, the majority of that would be for the new plant.

MR. DAVIES: And, the follow-up to that, this debt service will continue at that rate for about 25 years, is that correct?

COMPTROLLER KEHOE: Ball park. It would be gradually declining somewhat but yes about that same amount.

MR. DAVIES: But, not much.

COMPTROLLER KEHOE: Not much, no.

MR. DAVIES: The next question, in the new water project there is a \$650,000 ozone treatment plant which was part of the new plant. Is this as yet in operation?

SUPERVISOR FULLER: I believe it was towards the end of September.

MR. SECOR: It was started up and we are going to do operator training very shortly. The people from Canada are supposed to be back this week to straighten out a communications error between the computers. But, the ozone equipment has been operating right along. The problem has been in a mixer which we replaced at no cost to the Town and getting the computers to talk to each other which is being accomplished right now.

MR. DAVIES: But, it is not part of the operation as of present.

MR. SECOR: We haven't put in operation. We went through all the testing, we operated for about 2 weeks to finish all the testing to make sure that the ozone system operated as it is supposed to and it did. But, as far as putting it into normal plant operations, we haven't gone through the operator training as yet.

MR. DAVIES: Would you expect it to be in operation by the end of the year?

MR. SECOR: Oh, yes.

MR. DAVIES: Thank you. The summary of the Town budget... Town of Bethlehem final budget 1997 indicates to be raised by taxes under the sewer fund, 2.5 million dollars. Is this a correct statement?

COMPTROLLER KEHOE: Yes.

MR. DAVIES: Does it also include the sewer rent charge and front footage assessment?

COMPTROLLER KEHOE: Yes, I believe that does. I can verify that quickly for you. Yes, it does.

MR. DAVIES: So, you are considering that the sewer rent charge and the front footage assessment is a property tax.

COMPTROLLER KEHOE: It is within the property tax budget line item, yes and it does appear on the property tax bill.

MR. DAVIES: Okay, thank you.

SUPERVISOR FULLER: Are there any other questions? I would ask those that wish to speak in favor of the Town's preliminary budget to come forward. This is your opportunity to speak. This is in favor and then I will do in opposition.

MR. DAVIES: Well, I don't know which it is.

SUPERVISOR FULLER: You are not sure how you feel?

MR. DAVIES: Well...

SUPERVISOR FULLER: Is this another question?

MR. DAVIES: Not really, it is a comment.

SUPERVISOR FULLER: Come ahead, Sherwood.

MR. DAVIES: I have a couple of comments in regards to water and regards to sewer. I think we would recognize that water is a commodity. And, I think the cost of water should relate primarily to the amount of water that is used. For example, Albany charges a residential water user \$1.66 per thousand gallons and large users \$2.40 with no property tax. Bethlehem has a number of different water rates which I think is important for this Board to -- I am sure they realize but I would just like to reinforce my concerns. The residential water use rate is \$1.07 per thousand gallons. Industrial \$1.28, COGEN 10 year agreement is \$1.69. On the surface you could sit there and saying this is great, residential users really benefit by these water rates. But, the water property tax of 70 cents per thousand dollars of assessed valuation really results in many residents paying total cost on a thousand gallon usage of \$3. to \$4 compared to industry of \$1.50 to \$1.80 to \$1.90. This is only because the property tax is considered as a part of the water charges and because of the high or the small water usage by such as a senior citizen or an individual compared to their property tax, their water tax bill is high in regards to the water property tax. On the sewer charges, I believe that the budget should reflect a break down of the different sources of revenue, including the sewer rent charge, property tax, front footage assessment. You do it on the water I think it should be done on sewer. I think it is doubly important because I think there are probably many tax payers that may be at risk if they include this as their total exemption on their property tax with the IRS and the State Income tax people.

SUPERVISOR FULLER: Is there anyone wishing to speak in favor of the preliminary budget? Anyone wishing to speak in opposition? May I have a motion to close the public hearing?

The motion was made by Mrs. Davis and seconded by Mr. Putney to close the public hearing at 7:45 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.

Noes: None.

Absent: Mr. Lenhardt.

*Kathleen A. Newbuck*  
Town Clerk

Supervisor Fuller said the next item on the agenda was a recommendation from Highway Superintendent, Gregg Sagendorph, regarding the Alcohol and Drug Testing policy for all Commercial Driver Licensed holders.

Highway Superintendent recommendation regarding Alcohol and Drug Testing policy

Supervisor Fuller asked Mr. Sagendorph to address the policy being presented. Highway Superintendent Sagendorph gave a brief overview of the proposed substance free work place policy and substance free testing policy. He said there are 33 employees in the Highway Department and approximately 10 employees in the Department of Public Works that hold CDL licenses that are required to drive the heavy duty dump trucks, the snow plows, the sewer jets, that type of equipment. He said these employees will be affected by this policy. To meet Federal law, Mr. Sagendorph explained, any employer in the U.S. with 50 or fewer employees with CDLs have to meet the guidelines in 1996. He said any employer who had 50 or more CDLs had to meet the same requirements in 1995. The Bethlehem Central School District with over 50 bus drivers, met the requirement in 1995, Mr. Sagendorph explained. This must be addressed, according to Mr. Sagendorph.

Highway Superintendent Sagendorph went on to explain the circumstances under which this testing would be done. He noted this would pertain to promotional or new employees and would also involve a category called reasonable suspicion. The third reason for testing, Mr. Sagendorph said, would be a post accident test under certain circumstances. There is a fourth reason, and Mr. Sagendorph said this is what affects most of the drivers, and this is the random testing. He said each year 25 percent of the pool of drivers has to be tested for alcohol and 50 percent must be tested for drugs. The fifth reason for a test would be the return to duty and follow-up testing, according to Mr. Sagendorph. He further discussed the results of the tests -- suspension, availability to work, testing procedures, consequences of test results, and the cost policy. Mr. Sagendorph said there are a lot of questions. Mr. Sagendorph noted that MVP Workplace Health and Safety, Latham, NY will do the testing. Any rehabilitation would have to be covered by the employee's health benefits. He said he is the plan administrator and would be willing to answer any questions or find out the answers if he does not know the answer.

Councilman Davis asked Mr. Sagendorph and Mr. Secor if the employees will be aware of the fact this is not just something the Town is doing but required by Federal law. Mr. Sagendorph said that is the first statement to the employees that this is a Federal mandate. He said we are one of the last ones to do this. He said most of the other entities are on board or getting on board. Councilman Davis thanked Mr. Sagendorph, as did Supervisor Fuller.

The motion was made by Mr. Putney and seconded by Mr. Johnson to approve the adoption of the Substance Free Workplace Policy and Substance Testing Policy. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

Supervisor Fuller noted she failed to mention the resolution regarding the collection of unpaid water rents for the Town of New Scotland and also the Town of Bethlehem. She noted they are attached to the January property tax and will be collected with the bills. Attorney Kaplowitz said this was always done for Town of Bethlehem residents and the change is that the New Scotland Town residents will also be included. Mr. Secor said the change was initiated when he contacted the Water District Counsel, Dixon Welt, and he suggested that there be Town Board action to forward this to the Town of New Scotland. It is clearly authorized in Town Law, according to Mr. Secor.

Resolution regarding the collection of unpaid water rents for New Scotland and Town of Bethlehem

In accordance with Town Law Chapter 215, paragraph 12, Water District No. 1 filed with the Town Board a list of unpaid water bills for the 1997 tax roll for both the Town of Bethlehem and Town of New Scotland, the motion was made by Mrs. Davis and seconded by Mr.

Putney to approve the authorization of the inclusion of unpaid water rents for the Town of New Scotland and Town of Bethlehem with forwarding of the Town of New Scotland charges to the Town Board of the Town of New Scotland. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
 Noes: None.  
 Absent: Mr. Lenhardt.

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 The next item was a recommendation from Planning Board Chairman, Douglas Hasbrouck, regarding Negative Declaration for SEQR for Dowerskill Section 3 and consider setting a public hearing regarding rezoning for premises in the area of Elm Avenue East with the requirement of Planning Board review waived. Supervisor Fuller noted a brief presentation will be given by their representative.

Mr. Gerry Hoffman, C.T. Male, exhibited a map of the Dowerskill PRD project and noted it was just recently discovered that there is a portion of the land that was not zoned PRD. He said it is a 5 acre parcel. He noted there is a parcel on Elm Avenue East which is all zoned PRD. He said this is the boundary of the Dowerskill project and it consists of 221 lots after the last revisions. He said they are looking to have the last parcel rezoned to PRD due to it currently being AA residential zoning. The PRD proposed is a residential development that pretty much follows the same zoning as the AA zone, according to Mr. Hoffman.

Public Hearing  
 for Negative  
 Declaration  
 for SEQR  
 on Dowerskill  
 Section 3

Mr. Hoffman gave some background of the original submission approximately 10 years ago. He stated the previous development size and indicated the current revised plan shows 221 lots. He said there have been some realignment of the roads. The area proposed to be rezoned will be a 5 acre park land with a baseball field and some open space areas. He said it has been a give and take situation through the Planning Board. He indicated the layout has been arrived at over approximately a 10 year process. He said they are working on this yet, including the road layout and the sanitary sewer layout. Mr. Hoffman asked if the Board wished any more information. Supervisor Fuller said the Board this evening will be setting the public hearing for the rezoning on the parcel. The Planning Board will be sending it to the Board for the building project approval, according to Supervisor Fuller.

Town Planner, Jeffrey Lipnicky, said there are a couple things that still have to happen here. He said in the packets is a referral from the Planning Board concerning the building project approval. Under the memorandum of understanding, according to Mr. Lipnicky, the recommendation of the Planning Board is that the Town Board issue a negative declaration with regard to the SEQR. He said that was done last Tuesday and he was not here 2 days last week to put the paperwork together for the Board to act on that. He said they will have that together for the next meeting concerning the building project approval. He said the other item has to do with the zone change on the 5 acre parcel. He said that requires a public hearing. He further explained under the memorandum of understanding with the Planning Board that there is a requirement for referral to the Planning Board, however, this was discussed at the meeting and the Planning Board specifically made a recommendation at that time for this rezoning and to waive the referral to the Planning Board since, essentially, they have already made the recommendation. He said these 2 things have to happen and in addition the Planning Board has not yet made a recommendation on the building project application itself because there is more detailed design work that needs to be done. He said this would be expected to be done but it depends upon the applicants action. Supervisor Fuller asked Mr. Lipnicky if this would be available on the 13th. Mr. Lipnicky said he does not anticipate that that will be ready. He said he thinks this might be a few months.

Supervisor Fuller further asked when Mr. Lipnicky was looking at the Town Board reviewing the SEQR question. Mr. Lipnicky said that would be at the next meeting on the 13th. He said hopefully on the 13th the Town Board would have the necessary paper work to deal with

SEQR on the building project approval and also hold the public hearing.

Attorney Kaplowitz noted he did not realize there was 3 weeks before the next meeting. Councilman Davis asked if the SEQR determination to be dealt with at the next meeting has anything to do with the details that Mr. Lipnicky said are outstanding. Mr. Lipnicky said this is correct. Councilman Davis asked if these could be separated. Mr. Lipnicky said they could be. He said in the SEQR process they have looked at the environmental impacts of this proposal. He said the detailed stuff has to do to a large extent with things like road profiles, dealing with deed restrictions for open space, and things of this nature which really do not have environmental impact but are part of implementation of the mitigation.

Councilman Davis said one of the issues that she remembered was discussed, however, she has not been at the more recent meetings to know what has been done, but she asked if Mr. Lipnicky could explain where the connector road between Dowerskill and Haswell Farms was at and how it was resolved. Mr. Hoffman said right now there is a road in the Haswell Farms project that actually aligns with the road in Dowerskill and this would be perpendicular to a proposed east/west collector road. He said he guesses both of the projects have agreed that they will construct half of the collector road. He noted part of this east/west collector road is still in the hands of the Town and will be its own separate process. He said the Dowerskill project will give the land and construct a portion of the roadway. Councilman Davis asked if that will ultimately access Feura Bush Road. Mr. Lipnicky said at some point in time. He said who knows exactly when that will occur. He said this east/west road that they are talking about would run as it is currently mapped out, from Elm Avenue to Route 9W and there is a second collector road that has been discussed, a north/south collector road, which would intersect Elsmere Avenue at Feura Bush Road down to this east/west collector. He said the timing on when this road will be built is uncertain at the current time. He said the projection is that this road would be a definite benefit to the Town and therefore, both Haswell Farms and Dowerskill, has been looked at in light of the recommendations from CDTC a couple of years ago.

Mr. Lipnicky also noted there are a couple other things that would be integrated with Haswell Farms, including a sidewalk that would run from Feura Bush Road up through this project and then up through Haswell Farms from Feura Bush Road to Elm Avenue East. He said in the Dowerskill project there were provisions made for the potential, at some point in time, of creating a recreation path or a greenway along the Dowerskill. He said similar provisions have been made in this particular plan so that this development is also projected and the traffic impacts on Feura Bush Road. Along with this, Haswell Farms has also agreed to participate in funding a traffic signal at that location if it is warranted at a future date. So, there are a lot of things that have been integrated between both projects, according to Mr. Lipnicky.

Councilman Davis thanked Mr. Lipnicky. Supervisor Fuller asked if there were any other questions. Supervisor Fuller thanked Mr. Hoffman and Mr. Lipnicky.

The motion was made by Mrs. Davis and seconded by Mr. Johnson to schedule a public hearing for November 13, 1996 at 7:45 p.m. to consider a local law for rezoning of a 5 acre parcel for the Slingerlands Development Corporation, Slingerlands, NY pertaining to PRD Dowerskill Village. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
 Noes: None.  
 Absent: Mr. Lenhardt.

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The next item was a recommendation from Bruce Secor, Commissioner of Public Works, for acceptance of easement regarding

Public Works  
acceptance  
of easement  
maintenance of  
fire hydrants  
Good Samaritan

maintenance of fire hydrants around the access road to Good Samaritan Health Care Center, Rockefeller Road, Delmar.

The motion was made by Mr. Putney and seconded by Mrs. Davis to approve the acceptance of easement regarding maintenance of fire hydrants around the access road to the Good Samaritan Health Care Center, Rockefeller Road, Delmar. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

Appoint Election  
Inspectors and  
Poll Clerks  
Republican

The following item was to appoint Election Inspectors and Poll Clerks as recommended by the Bethlehem Republican Committee for Election Day.

The motion was made by Mrs. Davis and seconded by Mr. Johnson to approve the appointment of Election Inspectors and Poll Clerks as recommended by the Bethlehem Republican Committee for Election Day as follows:

ELECTION INSPECTORS

District 23 Nancy Panganiban  
491 Haskel Place  
Delmar, NY 12054

District 25 Leo Schoos  
45 Woodstream Drive  
Delmar, NY 12054

POLL CLERKS

District 2 Patricia Hahn  
10 Pine Street  
Albany, NY 12203

District 11 Regina Moylan  
12 Kensington Court  
Delmar, NY 12054.

The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

Supervisor Fuller asked Town Clerk Newkirk if all of the Democratic worker appointments have been received. Town Clerk Newkirk noted the Democratic Poll Clerks have not been received from Chairman Clyne. She indicated she encouraged Mr. Clyne to have them to the Town Board for this meeting since it is the last meeting before Election Day, noting she has been trying to secure the names since May.

Chief of  
Police  
acceptance  
resignation  
Telecommunicator

The next item was a recommendation from Chief of Police, Richard J. LaChappelle, for acceptance of resignation of Christopher R. Hansen as Telecommunicator effective October 17, 1996. Supervisor Fuller noted Mr. Hansen is leaving the Town of Bethlehem service and is going with Albany County.

The motion was made by Mr. Johnson and seconded by Mr. Putney to accept the resignation of Christopher R. Hansen as Telecommunicator effective October 17, 1996. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

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Councilman Johnson and Councilman Davis said it was a very nice letter. Supervisor Fuller noted she will sent a note of thanks to Mr. Hansen.

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The following item was a recommendation from Chief of Police, Richard J. LaChappelle, for acceptance of resignation of Joseph Venne as Animal Control Officer, effective September 27, 1996.

Chief of  
Police  
accept resig-  
nation of  
animal control  
officer  
John Venne

The motion was made by Mr. Putney and seconded by Mrs. Davis to accept the resignation of Joseph Venne as Animal Control Officer, effective September 27, 1996. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

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Supervisor Fuller requested the Town Board approve the change in 2 Board meeting dates due to the holidays.

Approve change  
2 Board Meeting  
due to holidays

The motion was made by Mr. Putney and seconded by Mr. Johnson to approve the change in the November 27, 1996 meeting to November 26, 1996 in recognition of the Thanksgiving holiday. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

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The second change requested by the Supervisor pertained to the December 25, 1996 meeting date.

The motion was made by Mr. Johnson and seconded by Mrs. Davis to approve the change in meeting date from December 25, 1996 at 7:30 p.m. to Monday, December 30, 1996 at 4:00 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Lenhardt.  
Noes: None.  
Absent: Mr. Lenhardt.

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The next item was to approve the Town Board minutes of September 11, 1996.

Approval of  
Town Board  
Minutes  
September 11,  
1996

The motion was made by Mrs. Davis and seconded by Mr. Putney to approve the Town Board minutes of September 11, 1996 as submitted. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

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Supervisor Fuller asked if anyone wished to address the Board. There were none.

Supervisor Fuller asked for a motion to adjourn to Executive Session to discuss personnel matters.

Adjourn to  
Executive  
Session  
No action taken

The motion was made by Mr. Putney and seconded by Mr. Johnson to meet in Executive Session following the close of the regular Town Board Meeting to discuss personnel matters. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

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The motion was made by Mr. Putney and seconded by Mrs. Davis to adjourn the regular Town Board meeting at 8:17 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Johnson.  
Noes: None.  
Absent: Mr. Lenhardt.

*Kathleen A. Newkirk*  
Town Clerk

EXECUTIVE SESSION

No action was taken at the Executive Session.