

Meeting Notes

20/20 Implementation Advisory Committee

Time/date: 7:30 AM, Thursday February 17, 2011

Location: Town Hall Room 101

Attendees: Steve Baboulis, Diane Barber-Kansas, John Clarkson, Kevin Crawford, Terri Egan (Co-Chair), John Guastella, Susan Hager, George Leveille (Co-Chair), Sam Messina, John Piechnik, Ted Putney, Joseph Richardson, Pam Robbins, Brian Stenson

Staff present: Josh Cansler, Mike Cohen, Erik Deyoe, Diana Jacon, Mike Morelli, Robin Nagengast, Terry Ritz, Suzanne Traylor, Mary Tremblay-Glassman, Jeanette Whitbeck (volunteer)

1. Review of January 13 Meeting Minutes: The minutes of the 1/13/11 full committee were approved as drafted.

2. Recap, January 26 Town Board Presentation: At the January 26, 2011 Town Board meeting, co-chairs Terri Egan and George Leveille presented the 20/20 Implementation Advisory Committee Work Plan. About 8 committee members attended the meeting. The co-chairs advised the Board that feedback is welcome and noted the recommendations of the members who spoke. The next quarterly update will be scheduled. Sam Messina said posting meeting agendas and meeting notes are important for keeping everyone apprised.

3. Modernization Sub-Committee Report: The Modernization Sub-Committee met on February 1, 2011. Susan Hager reported out on the progress of the work groups studying the concepts of consolidating the Department of Public Works and the Highway Department and Elected/Appointed Officials and Terms of Office. Brian Stenson is meeting with the Receiver of Taxes next week as an effort to review departments to establish detailed metrics on potential patterns and seasonality changes in workload, for example, for process improvement. John Clarkson reported the highlights of the draft report entitled "21st Century Town Governance and Management Structure", reviewing data on converting elected positions to appointed positions in New York State towns. He noted the Local Government Performance and Efficiency Program offered by the NYS Department of State will provide up to \$750,000 in competitive grants to local governments for the development of projects that will achieve savings and improve municipal efficiency. George Leveille recommended adding a benefit analysis to the report and providing access to the information to elected officials before it becomes public. Susan Hager advised the next step is to take feedback from the 20/20 committee and review at the next sub-committee meeting (to be scheduled). A revised report will be circulated prior to the next 20/20 meeting scheduled for March 31.

4. Intergovernmental Sub-Committee Report: John Piechnik reported the focus of the February 9, 2011 meeting was rolling out the 20/20 Work Plan. A special meeting was

scheduled for March 22 at 7:00PM to discuss the following topics: Topics: Fire tower, Manitou Study, Ambulance service, Virtual Community Center. Sam Messina has invited interested parties from the community. The Economic Development Compact is on hold for the time being. The next sub-committee meeting is scheduled for April 4 at 8:00 AM.

5. Economic Development Sub-Committee Report: Vista Tech Campus update

The Economic Development Sub-Committee met January 24, 2011. Joe Richardson reported that the focus of subsequent Vista meetings has been discussions of advocacy, inquiry, and structure on the project. The bonding will be handled by the Bethlehem Industrial Development Agency, not the Town. The Planning Board has approved Phase 1, which consists of the road and one building (P). There have been several meetings with Albany County Executive Mike Breslin. The next priority of the sub-committee will be Selkirk Yards and Wemple Road.

6. Schedule of Future Meetings

Modernization:	TBD
Economic Development:	3/7/11 8:00 AM
Intergovernmental:	3/22/11 7:00 PM
	4/4/11 8:00 AM
Full Committee:	3/31/11 7:30 AM