

TOWN OF BETHLEHEM FIRE TRAINING CENTER REGULATIONS

The Training Grounds Committee (hereinafter known as “The Committee”) shall consist of one member from each of the following fire departments: Delmar, Elsmere, North Bethlehem, Selkirk and Slingerlands. Chairman of the committee shall be appointed by the Town of Bethlehem Fire Officers Association. On disputed issues, each Department shall have one vote.

COMMITTEE DUTIES

The duties of this committee are:

1. To serve annually as Training Grounds Supervisors, whose term shall run from January 1st to December 31st of the same year. These supervisors shall be nominated annually for appointment by the Town Board.
2. In the event a Training Grounds Supervisor is unable to fulfill his term, a temporary supervisor will be appointed by the Training Grounds Committee, until appointment by the Town Board is made.
3. To establish and review annually the rules to govern the training grounds.
4. This Committee will act as arbitrators to settle any and all disputes. A majority vote of the Committee shall be necessary for determination.
5. Chairman of committee or a member selected by him will keep written records of all meetings of this committee.

REGULATIONS

All departments and companies or other organizations using these facilities for training sessions must adhere to all regulations as follows:

1. Only bona fide members of the Fire Service of the Town of Bethlehem are to use the tower, grounds or buildings. Other use shall be with approval of the Town Fire Officers Association. A certificate of insurance is required for all Non-Town of Bethlehem fire departments. It shall be in the amount of \$1,000,000 naming the Town of Bethlehem as an additional insured.
2. No alcoholic beverages are allowed on the training grounds at any time.
3. A qualified instructor and or fire officer from the company or department drilling must be present at all drills and functions.
4. The instructor delegated by the department or company training officer is in complete authority while the instructions are being given to a class or during evaluations.
5. Any physical damage to the grounds or buildings must be reported to the Committee immediately.
6. Starting of all fires shall be under direction of the instructor. A water source must be used to protect the ignition person.

7. Burning is only allowed in rooms installed with ceiling heat shields. Only wooden pallets can be burned in the tower building. Paper may be used to start the fires. Hay is not allowed in the building for burning.
8. There shall be no flammable or combustible liquids used in the training tower.
9. There shall be no fires directly on the concrete floors, block walls, or stairs. There shall be no fires allowed on the tower roof.
10. Fires in the training tower shall be confined to the metal pans that are provided. A maximum of (3) three pallets per pan and one pan per room is allowed. Only (1) one pallet may be used in the pan in the small room on the 2nd floor. Pans must be kept in the center of the room. **No straight streams on ceiling panels.**
11. No rubber tires will be burned on the training grounds at any time.
12. All accidents involving personal injury on the training grounds shall be reported to the Committee as soon as possible.
13. All fires must be burned off before leaving the training grounds. All burned rooms to be cleaned and debris to be placed in dumpster. **No overstuffing dumpster.**
14. No tanker fires will be permitted unless the tanker has been filled with water.
15. The training tower and grounds shall be left in a clean operating condition and will be secured before leaving training grounds.
16. Keys will be issued for each department or company upon signature of Chief.
17. No keys will be duplicated, except by a training ground supervisor.
18. Burning shall be prohibited in the attic area of the building addition.
19. Access door to attic area of building addition shall be closed when burning on second floor of original tower.
20. Except for maintenance, no water shall be discharged into the attic area or chimney of the building addition.
21. Removable roof panel on building addition should be removed and substitute panel supplied by the training department should be used for drills involving roof cutting. No cuts shall be made in permanent roof. Removable roof panel should be replaced at the end of drill. Remove all training material to dumpster. Cut out size is 45 ½" x 46 ½"
22. Training departments should be aware of and follow any applicable training and safety standards available to fire service for these purposes.

23. Exterior burning in proximity of the fire tower next to the building on the asphalt is prohibited.
24. No furniture is to be burned in the tower.
25. No forcible entry tools will be used on the training tower windows or doors.
26. No master streams, i.e. deck guns, portable monitors, are allowed to be flowed in tower, including master streams from outside.
27. **Extrications to be done on concrete pads.**
28. **Each burn room is allowed to be burned for a maximum of (1 ½) one and a half hours, then a (2) two hour cool down is required.**
29. No outside wood or wood products i.e. fence, decks, tables, etc. allowed on grounds for any purpose.

FIRE GROUND PERSONNEL REQUIREMENTS

1. All personnel using training grounds facilities shall be free from the influence of alcohol and/or drugs.
2. Proper clothing as prescribed by the department or company shall be worn.
3. A department or company officer shall maintain the discipline of his unit.
4. If, in the opinion of the fire instructor in charge or a training grounds supervisor, the rules are not carried out properly, all operations will be suspended.

BUILDING AND GROUNDS MAINTENANCE

1. All residue and combustible material not used must be removed to a designated area dumpster. (This includes residue in vehicle). **Do not over fill dumpster.**
2. Any vehicle, which has been used for training, shall be removed by the committee representatives of that department at the completion of their drills. Vehicles left on the training grounds for further drills must be tagged by the department or company responsible. Vehicle removal will be at the expense of the Fire Department that brought in the vehicle.
3. Any vehicle brought onto the grounds for training shall be accompanied by its title, which shall be turned over to the committee representative of that department. Combustible liquids must be removed from all vehicles being used for training on the fire grounds property. This must be done by the department bringing in the vehicle as soon as it is brought to the fire tower grounds.
4. Building must be swept out and washed down after completion of drill. All metal containers must be emptied and washed out.

5. Building and grounds must be left in a neat and orderly condition.
6. The committee must review these rules and regulations each year during the month of January, after the election of Town of Bethlehem Fire Officers Association officers. These rules and regulations may be amended at any time by a majority vote of the Committee with subsequent voting and acceptance by the Town of Bethlehem Fire Officers Association.
7. A meeting of the training ground committee will be called by the Chairman, if requested by any Chief, Training Grounds Supervisor or the President of the Town of Bethlehem Fire Officers Association.

DUTIES OF TRAINING GROUNDS SUPERVISORS

1. Coordinate all scheduling of use of training grounds.
2. Assist, if requested, individual department or company training officers.
3. Be responsible for, and have complete authority over, security and safety regulations on the training grounds.
4. Attend all meetings of the Training Grounds Committee.
5. Have the authority to require any company or department to remove any materials from the training grounds, which the company or department has placed there.
6. At all times, be subject to the direction and control of the Committee.

VIOLATIONS

First Offense:

A letter from the Committee Chairman will be sent to the violating Department's Chief advising him of the violation.

Second Offense:

A letter from the Committee Chairman will be sent to the violating Department's Chief and governing body advising them of the second violation and advising same that the violating Department is suspended from using the facility for a period of time to be determined by the Committee.

Property Damage:

Upon vote of the Committee, the violating Department will be financially responsible for any damage to any part of the fire training center buildings, grounds or props.