

TOWN OF BETHLEHEM
DISTRICT BOARD OF AMBULANCE COMMISSIONERS
MEETING MINUTES
November 21, 2011
Elsmere Firehouse
15 West Poplar Drive
Delmar, NY 12054

Call to Order at 8:00PM

Roll Call

Commissioners Present: Chairman George Lenhardt (GHL),
Michael Dailey MD (MWD),
Terry Hannigan (TSH)

Others Present: Joseph Meyers DVAS/BVAS
John Clarkson

MOTION by TSH seconded by MWD to accept the minutes of the September 29, 2011 meeting as corrected.

Commissioner	Dailey	AYE
Commissioner	Hannigan	AYE
Chairman	Lenhardt	AYE

Presentation of Agenda by Chairman

1. OLD BUSINESS

OPEN ISSUES Agenda Item IV.

a) Contract status resolution

--There are no "current" contracts with any of the vendors providing services and this is a situation that needs to be addressed very soon.

b) Revenue recovery

--TSH advised that we will have a specimen documents for all contracts that will be presented to the respective parties. The particulars of the contracts are very close to final. Although there will be the need for review by all signatories, it appears that with the change in County government there may be impetus to get this done sooner rather than later at the County level. Delmar Ambulance will initiate discussion with billing vendor and provide list of items if any, which need to be resolved from vendor's end. Still aiming for January 1, 2012 but need to be

flexible. On ALS contract the MWD addendum needs to be added to allow for deployment of Paramedic ambulances in the future if the need and occasion arises.

c) Budget and financial reporting

--It will be a big benefit to the Town to realize revenue recovery from ALS. Budget presentation at Town Board meeting indicated a need to recoup climbing costs of ALS care.

d) Performance Standards

--MWD indicated that the implementation of performance standards is an effective way to address a lot of continuity of service issues that exist or are perceived to exist. This would include town-wide standards and would bring into the fold the North Bethlehem area served by WTRS.

2. NEW BUSINESS

Agenda Item V.

a) RFP

-GHL raised prospect of issuing RFP's for service vendors. MWD indicated that performance standards are could be precursor to RFP in establishing goals and standards that must be met in order to qualify to provide service.

b) TOB Comptroller reporting form

- TSH suggested that vendor reporting is probably not getting the level of scrutiny contemplated when arrangement was crafted with former Comptroller Kehoe. We will solicit Judy's assistance in framing intent and work with incoming Comptroller to make sure we get meaningful reports on a timely basis from all vendors.

c) Recommendation to Town Board

-GHL reiterated advisory capacity of DBAC and mentioned next Town Board meetings are December 14 & 28. Would like to follow up on his previous presentation to Town with progress and action items including contract recommendations. TSH to coordinate through Town Attorney and make certain substantial compliance with Town's contractual requirements in advance of recommending any contract.

3. A good portion of the meeting was discussing future of EMS in Town with Supervisor-elect the charge of the DBAC. DBAC will focus on having uniform and current contracts min place with vendors. Town-wide strategy for implementing uniform provision of EMS is another priority. DVAS is good model that should be template for Town-wide service.

4. Discussion was had about reporting back to Town Board. Plan is to make progress report to Town Board and fill-in new administration and to move ahead with ALS billing.

**Next Meeting December 20, 2011 at 8:00 PM at Town Hall or at Slingerlands Firehouse
New Scotland Road, Slingerlands. Location TBD.**

MOTION to Adjourn by MWD , seconded by TSH

Commr. Dailey AYE

Commr. Hannigan AYE

Chair. Lenhardt AYE

Motion Carried

ADJOURN 10:50PM