

TOWN BOARD
DECEMBER 29, 1999

A special meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, NY. The meeting was called to order by the Supervisor at 4:00 p.m.

PRESENT: Sheila Fuller, Supervisor
Doris M. Davis, Councilman
Robert C. Johnson, Councilman
Susan Burns, Councilman
Kathleen A. Newkirk, Town Clerk
Bernard Kaplowitz, Esq., Town Attorney

ABSENT: George Lenhardt, Councilman
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Supervisor Fuller welcomed everyone to a special meeting of the Bethlehem Town Board and lead the pledge of allegiance.

The first item was a request from Highway Superintendent, Gregg Sagendorph, for approval of transfer of funds. Supervisor Fuller said there were 2 motions necessary, one for the budget transfers and one for the cash transfer to the Highway Department Reserve Account.

Highway
Superin-
tendent
Highways
Transfer
of funds
second part
150,000 to
Highway
Capital
Reserve
Equipment
Account

The motion was made by Mr. Johnson and seconded by Mrs. Davis to approve the following transfers as requested by Highway Superintendent, Gregg Sagendorph:

FROM:	D.5110.1 General Road Repair (Personnel)	\$80,000.
TO:	D.5110.4 General Road Repair (Contractual)	80,000.
	(to cover the cost of fuel, road materials and engineering fees)	
and		
FROM:	D.5140.1 Brush and Leaves (Personnel)	\$30,000.
TO:	D.5130.4 Machinery (Contractual)	30,000.
	(to cover the cost of machinery repairs and preventive maintenance expenses)	

Councilman Burns said she had some questions. She asked Mr. Sagendorph to review this request. Mr. Sagendorph reviewed the necessity for these transfers, noting it was due to personnel changes and the lower amount of overtime paid out due to the weather conditions.

The motion was carried by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.
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Supervisor Fuller said the second part of the motion was to approve the request of \$150,000 to the Highway Capital Reserve Equipment account. She noted these funds are available due to the relatively mild winter.

The motion was made by Mr. Johnson and seconded by Mrs. Davis to approve the following transfers:

FROM:	D.5110.8 Employee Benefits	\$57,000.
	D.5130.8 Employee Benefits	4,000.
	D.5140.8 Employee Benefits	38,000.
	D.5142.8 Employee Benefits	10,000.
	D.5142.1 Snow Removal (Personnel)	30,000.
	D.9065.8 Post Retirement Benefits	11,000.
TO:	D.9901.9 Interfund Transfers	\$150,000.

The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

The next item was a request from Comptroller, Judith Kehoe, for approval of Budget Transfers.

Supervisor Fuller asked if there were any questions and if they wanted the Comptroller to review them. Comptroller Kehoe reviewed all the transfer items listed in her Memorandum dated December 22, 1999. Councilman Burns had some questions which Comptroller Kehoe addressed.

Comptroller
approval
of Budget
Transfer

Comptroller Kehoe noted many of them are smaller transfers within the Departments due to minor unforeseen things where a transfer was required. She noted this was a necessity every year. She reviewed and answered questions posed.

The motion was made by Mr. Johnson and seconded by Mrs. Davis to approve the budget transfers as listed in the correspondence submitted by Comptroller, Judith Kehoe, dated December 22, 1999 and on file in the Town Clerk's office. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

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The motion was made by Mr. Johnson and seconded by Ms. Burns to approve the transfer of funds in the amount of \$510,000 to the General Fund Capital Reserve and \$120,000 to the Recreation Capital Reserve. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

The next item was a request from Comptroller, Judith Kehoe, for adoption of resolution for approval of expenditure of money from the General Fund Capital Reserve account to proceed with the upgrade to the Town Hall computer system and training. Supervisor Fuller said Mr. Dammeyer did an excellent job with his plan that was sent out to the Board Members. She said the good news is that this project does not have to be bonded, noting this was good financial management for the taxpayers.

Comptroller
adoption of
resolution
for approval
of expenditure
of money from
General Fund
Capital Reserve
for upgrade
Town Hall
Computer system
and training

The following resolution was presented:

RESOLUTION AND PUBLIC NOTICE

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Bethlehem in the County of Albany, State of New York has on the 27th day of December 1999, duly adopted, subject to a permissive referendum, a resolution as follows:

WHEREAS, the Town Board of the Town of Bethlehem has determined that it is necessary to upgrade the computer system in Town Hall, and WHEREAS, in recognition of these needs, funds for such purpose are in the General Fund Capital Reserve/ and,

NOW, THEREFORE, BE IT RESOLVED that it is in the public interest to complete this system upgrade; and

BE IT FURTHER RESOLVED, that the Town Board authorizes the expenditure of the reserve moneys to fund this project up to a maximum amount of \$385,000 and,

BE IT FURTHER RESOLVED, that the Town Comptroller is authorized to expend from the General Fund Capital Reserve the funds necessary up to \$385,000 in said reserve fund; and

This resolution shall be subject to a permissive referendum, as permitted by law.

The motion to adopt the resolution was made by Ms. Burns, was seconded by Mr. Johnson and duly adopted by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

Public Works
approval of
Water District
Budget Transfer
Year end

The next item was a request from Commissioner of Public Works, Bruce Secor, for approval of Water District No. 1 Year-end Budget Transfers and supplemental Budget Appropriations. Mr. Secor explained that the package contained information regarding this request. He said the weather went from a draught to a hurricane and flooding. Mr. Secor explained his request and gave a basic overview.

Supervisor Fuller asked if Mr. Secor has heard anything from FEMA. Mr. Secor said they had a meeting with them and money should start to come to the Town after the first of the year. All the paperwork on the projects, according to Mr. Secor, has been submitted. He said however, the bigger projects will provide a percentage of the money. Mr. Secor said they have tried to make the application user friendly but there is still a mountain of paperwork to be done.

The motion was made by Mrs. Davis and seconded by Mr. Johnson to approve the Water District No. 1 year end budget transfers as specified in the Memorandum dated December 15, 1999 from Commissioner of Public Works, Bruce Secor. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Lenhardt, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

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The motion was made by Mr. Johnson and seconded by Mrs. Davis to approve the supplemental Budget Appropriations as requested by Commissioner of Public Works, Bruce Secor, as listed in his Memorandum dated December 15, 1999 and on file in the Town Clerk's office. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

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Supervisor Fuller noted for the community's benefit the fact that this is routine, just like balancing your own funds at the end of the year. She said the Town is in excellent shape and she, personally, thanked the Comptroller and all Department heads for running their budgets just like it is out of their very own pocket. She said many of the categories contained in the budget transfer requests were under budgeted. She said the Department heads did not spend all the money that they thought was needed at the time. She congratulated everyone and said to the community and the taxpayers it is a job well done and she thanked them.

Highway
Superintendent
approval of
disposal
of vehicles
at auction

The following item was a request from Gregg Sagendorph, Highway Superintendent, for approval of disposal of vehicles at auction to be held by Northway Auto Exchange, Inc., Clifton Park, New York.

The motion was made by Mr. Johnson and seconded by Ms. Burns to approve the disposal of vehicles at auction to be held by Northway Auto Exchange, Inc., Clifton Park, New York as listed in the correspondence from Mr. Sagendorph dated December 21, 1999. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

Supervisor Fuller asked if anyone wished to address the Board. Resident Marie Capone commended Mr. Secor for a great job he is doing. Supervisor Fuller noted they would second that for Mrs. Capone.

Supervisor Fuller wished everyone a very Happy New Year.

Councilman Burns presented Councilman Johnson with a gift of a mouse pad including a poem on the Essence of Success. Ms. Burns read the poem.

Councilman
Burns
presented
a gift
to Councilma
Johnson

Supervisor Fuller thanked Councilman Burns noting it was very well deserved and thanked Mr. Johnson. She said there will be a luncheon once a date can be arranged with Mr. Johnson to present him with proper recognition. She said he and his wife will be celebrated with a fond farewell. Councilman Johnson said as he has said before, it has been a joy working with all the people -- department heads -- and he will miss everyone.

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The motion was made by Mrs. Davis and seconded by Ms. Burns to adjourn the last meeting of 1999 at 4:57 p.m. The motion was passed by the following vote:

Adjourn
meeting

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Johnson, Ms. Burns.
Noes: None.
Absent: Mr. Lenhardt.

Kathleen G. Newkirk
Town Clerk