

TOWN BOARD  
JANUARY 12, 1994

A regular meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, NY. The meeting was called to order by the Supervisor at 7:30 p.m.

PRESENT: Sheila Fuller, Supervisor  
Frederick C. Webster, Councilman  
George Lenhardt, Councilman  
Freeman T. Putney, Councilman  
Bernard Kaplowitz, Esq., Town Attorney  
Kathleen A. Newkirk, Town Clerk

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SUPERVISOR FULLER: Welcome to our Town Board meeting this evening. This is a regular Town Board meeting and tonight we begin by holding a public hearing to consider Local Law No. 1 of 1994 amending the Code of the Town of Bethlehem to extend the provisions of interim development density act for a period of one year. New expiration date January 15th 1995. I would ask the Town Clerk to read the call of the hearing.

TOWN CLERK NEWKIRK:

NOTICE OF PUBLIC HEARING  
TOWN OF BETHLEHEM

Public  
Hearing  
Local Law  
No. 1, 1994  
Extending  
Interim  
Development  
Density Act

NOTICE IS HEREBY GIVEN that a public hearing will be held by the Town Board of the Town of Bethlehem, Albany County, New York on 12th day of January, 1994 at 7:30 p.m. at the Town Hall, 445 Delaware Avenue, Delmar, NY to consider Local Law No. 1 of 1994, Amending the Code of the Town of Bethlehem to Extend the provisions of the Interim Development Density Act for a period of one year, new expiration date January 15, 1995.

All interested persons and citizens will have an opportunity to be heard at the said hearing.

The Town of Bethlehem provides reasonable accommodations for the disabled. Disabled individuals who need assistance in order to participate should contact David Austin at 439-4131. Advanced notice is requested.

BY ORDER OF THE TOWN BOARD  
TOWN OF BETHLEHEM  
Kathleen A. Newkirk  
TOWN CLERK

- - -

State of New York)  
County of Albany )

CAROL STUART of the Town of Bethlehem, being duly sworn, says that she is the Advertising Coordinator of THE SPOTLIGHT, a weekly newspaper published in the Town of Bethlehem, County of Albany, and that the notice of which the annexed is a true copy, has been regularly published in said THE SPOTLIGHT ONCE A WEEK FOR 1 WEEK consecutively, commencing on the 29th day of December 1993.

/s/ Carol Stuart

Sworn to before me this  
day of 31st day of December 1993.  
/s/ Kathryn Olsen  
Notary Public, Albany County

- - -

STATE OF NEW YORK)  
COUNTY OF ALBANY) ss.:

KATHLEEN A. NEWKIRK, being duly sworn, deposes and says that she is the Town Clerk of the Town of Bethlehem, Albany County, New York and that I posted on December 29, 1993 a Notice of Public Hearing, a copy of which is hereto attached, on the sign board of the Town

maintained pursuant to subdivision six of Section thirty of the Town Law.

/s/ Kathleen A. Newkirk  
Town Clerk

Sworn to before me this  
10th day of January 1994.  
/s/ Catherine T. Picarazzi  
Notary Public

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SUPERVISOR FULLER: Thank you, Kathy. May I have a motion to indent.

The motion was made by Mr. Webster and seconded by Mr. Lenhardt to indent the Notice of Public Hearing, Affidavit of Publication and Affidavit of Posting on the minutes of the meeting. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Jeff, before we begin, if you don't mind, if you would please give a little background and history on this please.

MR. LIPNICKY: Basically, what we have here is a proposal to extend what is called the Interim Development Density act. This piece of legislation was originally adopted in 1989, I believe it was, at that point in time, the Town Board had just formed the Land Use Management Advisory Committee and had adopted both this interim law and another interim law which limited the amount of units that could be built in a particular development at any one particular point in time. The purpose of those regulations was to put in effect some interim controls above and beyond the current zoning code until such time that LUMAC recommendations came and there was opportunity to amend the zoning code.

The interim development limitations law, essentially what it does is it raises the lot size -- the minimum lot size requirements from those which are contained in the zoning code and this applies only to residential properties, new residential construction and it also increases the minimum lot width requirements over those which are currently in the zoning code. As I said, this particular law has been in effect since about 1989 or so.

Just to give some idea of the difference between the existing zoning code and the development density act, for example, in residence AAA zoning districts under the existing zoning code, the minimum lot size requirements is 20,000 square feet. Under the interim law it is 35,000 square feet. In AA and AR residence districts the minimum lot size requirement in the zoning code is 10,500 square feet, under the interim law it is 15,000 square feet. And, in A and AB districts, for example, the minimum lot size requirement is 3,500 square feet. Under the interim law it is 12,000 square feet.

One of the concerns that we had back at that point in time was that many communities in the vicinity of Bethlehem were raising their minimum lot size requirements. At that point in time, the Town Planning Board had done a review of some of those communities and the interim law puts us really more in line with the type of lot size and lot width requirements that might be characterized as typical of the suburban community. And, this essentially would extend that law.

SUPERVISOR FULLER: Thank you, Jeff. Any questions from the Board? Any questions from the audience? Okay, at this point, I would call upon anyone who would like to speak in favor of this proposal. There were none. Anyone who would like to speak in opposition? There were none. Motion to close the public hearing.

The motion was made by Mr. Webster and seconded by Mr. Lenhardt to close the public hearing at 7:37 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

*Kathleen A. Newkirk*  
Town Clerk

SUPERVISOR FULLER: I believe with the law, if we do not extend it for another year, it will expire the day after tomorrow, so I would ask for a motion to approve a year's extension on that.

The motion was made by Mr. Putney...

MR. LIPNICKY: Sheila, first you have to do the SEQR.

SUPERVISOR FULLER: Negative declaration, Jeff?

MR. LIPNICKY: Yes, it is.

SUPERVISOR FULLER: Separate motions you want?

MR. LIPNICKY: There is a resolution that is in the packet that is prepared for a negative dec.

SUPERVISOR FULLER: This is your negative dec you are talking about?

MR. LIPNICKY: Yes.

SUPERVISOR FULLER: We don't have to read this do we?

TOWN CLERK NEWKIRK: No.

SUPERVISOR FULLER: May I have a motion?

The motion was made by Mr. Webster and seconded by Mr. Lenhardt to adopt the following resolution:

EXTENSION TO THE INTERIM DEVELOPMENT DENSITY ACT  
SEQR RESOLUTION

WHEREAS, the Town Board of the Town of Bethlehem is considering adoption of a Local Law, entitled "Interim Development Density Act Extension of 1994", which would extend for a period of one (1) year the provisions contained in Local Law No. 5 of 1989; and,  
WHEREAS, the purpose of Local Law No. 5 of 1989, known as the Interim Development Density Act, is to control the density of residential development while the Town's Land Use Management Advisory Committee prepares a Town Master Plan and revisions to the Zoning Code; and,  
WHEREAS, the State Environmental Quality Review Act regulations found at 6 NYCRR Part 617.3(a) require that no agency shall carry out, fund or approval an action until it has complied with the requirements of SEQR; and,  
WHEREAS, 6 NYCRR 617.5(a) requires that as soon as possible in an agency's formulation of an action it proposes to undertake it shall determine: (1) whether the action is subject to SEQR; (2) whether other agencies are involved; (3) the appropriate classification of the action; and, (4) whether a short or long environmental assessment form (EAF) is necessary; and,  
WHEREAS, 6 NYCRR 617.6(a) indicates that when a single agency is involved that agency shall be the lead agency and determine the significance of the action; and,  
WHEREAS, 6 NYCRR 617.6(g)(1) requires that a lead agency must determine the significance of an unlisted action in writing and in accordance with 6 NYCRR 617.6 and Part 617.11; and,  
WHEREAS, the Town Board has received an environmental assessment form prepared by the Town Planning Department which addresses the proposed action and said document indicates that: (1) the proposed action is unlisted and subject to SEQR; (2) there are no other involved agencies; and (3) the proposed action is unlikely to have a significant impact on the environment; and,  
WHEREAS, the Town Board has considered the potential environmental impacts of the "Interim Development Density Act Extension of 1994" by applying the criteria of effect found at 6 NYCRR 617.11;  
NOW, THEREFORE, BE IT RESOLVED,  
that the Town Board of the Town of Bethlehem hereby determines that the extension of the Interim Development Density Act is an unlisted action subject to SEQR and that there are no other involved agencies with respect to this action; and,

SEQR  
Resolution  
Interim  
Develop.  
Density  
Act

BE IT FURTHER RESOLVED,  
 that the Town Board hereby determines that it is lead agency with respect to this action and that a short environmental assessment form is sufficient for determining whether the proposed action will have a significant impact on the environment; and,  
 BE IT FURTHER RESOLVED,  
 that based upon its review of the hereto attached environmental assessment form which is hereby made part of this resolution, and comparison of the action with the Criteria for Determining Significance found at 6 NYCRR Part 617.11, the Town Board of the Town of Bethlehem hereby determines that extension of the Interim Development Density Act constitutes an action which will not have a significant impact on the environment and therefore, does not require preparation of a Draft Environmental Impact Statement; and,  
 BE IT FURTHER RESOLVED,  
 that this determination shall be considered a Negative Declaration made pursuant to Article 8 of the Environmental Conservation Law; and,  
 BE IT FURTHER RESOLVED,  
 that a copy of this determination shall be filed in the Office of the Town Clerk.

SEQR  
 Resolution  
 Interim  
 Development  
 Density Act  
 Adopted

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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SUPERVISOR FULLER: Motion to adopt the extension.

Adopt Local  
 Law No. 1, 1994

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to adopt Local Law No. 1 of 1994 amending the code of the Town of Bethlehem to extend the provisions of the Interim Development Density Act for a period of one year, new expiration date January 15, 1995. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

SUPERVISOR FULLER: Thank you, Jeff.

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Accept  
 Deed  
 Front Ave.  
 and  
 Alpine Ave.  
 N. Bethlehem

SUPERVISOR FULLER: Request from Mr. John Fenzl, Engineering Division, for acceptance of deed for corner curve purposes and a deed for easement purposes at Front Avenue and Alpine Avenue, North Bethlehem.

The motion was made by Mr. Webster and seconded by Mr. Lenhardt to approve the acceptance of 2 deeds for Front Avenue and Alpine Avenue, North Bethlehem from Edward P. Dolan, Albany, NY. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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Seminar  
 Town Clerk's  
 Office

SUPERVISOR FULLER: Next a request from Town Clerk, Kathleen Newkirk, for approval of Deputy Town Clerk Picarazzi to attend an Interpersonal Skills seminar to be held February 2, 1994 with registration and expenses paid. Total cost of the seminar \$99.

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to approve the attendance of Deputy Town Clerk Picarazzi at a seminar, Interpersonal Skills to be held February 2, 1994 at Albany, NY with registration fee and expenses paid. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: Next a request from Gregg A. Sagendorph, Superintendent of Highways, for award of bid for gasoline and diesel fuel to Long Oil Heat, Inc., Albany, NY.

Award Bid  
 Gasoline  
 and  
 Diesel Fuel

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to approve the award of bid for gasoline and diesel fuel to Long Oil Heat, Inc., Albany, NY, the low bidder. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: Next a request from Gregg Sagendorph, bid for fuel oil, low bidder Long Oil Heat.

The motion was made by Mr. Webster and seconded by Mr. Putney to approve the award of bid for fuel oil to Long Oil Heat, Inc., Albany, NY, the low bidder. The motion was passed by the following vote:

Award Bid  
 Fuel Oil

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: Next a request from Highway Superintendent, Gregg Sagendorph, for permission to go to bid for crushed stone, gravel, topsoil, rental of construction equipment, motor oil, guide rails and rental of tract excavator. Could advertise on January 19th, bid openings would be as follows: Feb. 1, 1994 from 2:00 to 2:45 and Feb. 2, 1994 from 2:00 to 2:30.

Go To Bid  
 Crushed  
 Stone,  
 Gravel,  
 Topsoil,  
 Rental of  
 Heavy  
 Constr.  
 Equip.,  
 Guide Rails,  
 Motor Oil,  
 Rental of  
 Track  
 Excavator

The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for washed crushed stone, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:00 p.m. on the 1st day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for gravel, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:15 p.m. on the 1st day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for topsoil, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:30 p.m. on the 1st day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for rental of construction equipment, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:45 p.m. on the 1st day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for motor oil, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:00 p.m. on the 2nd day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for guide rails, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:15 p.m. on the 2nd day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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The following resolution was offered by Mr. Webster and seconded by Mr. Lenhardt:

WHEREAS, the Town desires to advertise for bids for rental of track excavator, pursuant to law,

NOW, THEREFORE, BE IT RESOLVED, that the Town Clerk advertise for such bids in THE SPOTLIGHT issue on the 19th day of January, 1994 and that bids be received up to 2:30 p.m. on the 2nd day of February, 1994 at which time the bids will be publicly opened and read.

The resolution was adopted by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Next a request from David Austin, Administrator of Parks & Recreation Department for approval of seasonal personnel. All are residents of our Town, may I have a motion to approve.

Approve  
Seasonal  
Personnel

The motion was made by Mr. Webster and seconded by Mr. Putney to approve the seasonal personnel as requested by David Austin, Administrator of Parks & Recreation Department, as listed on his memorandum dated January 12, 1994 at the titles and amounts indicated.

SUPERVISOR FULLER: Any discussion. There was none. All those in favor.

COUNCILMAN LENHARDT: I am abstaining from this vote, I have a member of my family on the list.

SUPERVISOR FULLER: One abstention.

The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Putney.  
Noes: None.  
Abstain: Mr. Lenhardt.

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SUPERVISOR FULLER: Next a request from Judith Kehoe, Comptroller, for approval of budget transfers for 1993. Judi, if you would just explain your memo for everyone.

MRS. KEHOE: We need... this is based on final entries and postings through the end of 1993. Some of these are representative of accruals, non-cash expenditures that have increased these line items and it is not any overall change in the total budget amount, it is just a reclassification between the categories from one to the other.

Budget  
Transfers  
Comptroller

SUPERVISOR FULLER: Okay. May we have a motion to approve the budget transfers.

The motion was made by Mr. Webster, and seconded by Mr. Lenhardt to approve the budget transfers as listed by Comptroller Kehoe for 1993. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Next a request from Chief LaChappelle to approve the appointment of Thomas Heffernan, Jr., Delmar, NY as Police Officer for the Town of Bethlehem, effective January 29, 1994. This position is budgeted for and is included in our budget. The physical has been completed.

Appoint  
Police  
Officer

The motion was made by Mr. Webster and seconded by Mr. Putney to approve the appointment of Thomas Heffernan, Jr., Delmar, NY as Police Officer for the Town of Bethlehem Police Department, effective January 29, 1994. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

Award Bid  
Police and  
Telecomm.  
Uniforms

SUPERVISOR FULLER: Request from Chief LaChappelle to award the bid for Police and Telecommunicators Uniforms to Rosen's Uniforms, Albany, NY.

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to approve the award of the Police and Telecommunicators Uniforms to Rosen's Uniform Centre, Albany, NY at the indicated prices. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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Award Bid  
Mid-size  
Sedan  
Highway  
Dept. and  
purchase  
from State  
Contract

SUPERVISOR FULLER: Recommendation from Superintendent of Highways, Gregg Sagendorph, to award the bid for mid-size sedan passenger cars and to purchase from State Contract.

MR. PUTNEY: Not to award the bid.

SUPERVISOR FULLER: Right. A motion to purchase them from State contract.

The motion was made by Mr. Webster and seconded by Mr. Putney to approve the purchase of mid-size sedan passenger cars from State Contract. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Recommendation from Mr. Secor on easement encroachment, 523 Feura Bush Road. Mr. Secor has sent a letter to the Board.

MEMORANDUM

TO: Members of the Town Board  
FROM: Bruce H. Secor, P.E., Commissioner of Public Works  
DATE: January 7, 1994  
SUBJECT: Easement Encroachment  
523 Feura Bush Road

I have reviewed the request from Mr. O'Shaughnessy with respect to the drainage easement encroachment at 523 Feura Bush Road.

Attached is a copy of a map which was submitted with the Building Permit. This map showed the new garage located outside of the drainage easement. Unfortunately, during the layout of the garage, they ended up with about a 1 1/2 foot encroachment into the easement. This particular easement is 15 feet wide. The actual drainage structure is on a 15 foot easement on the adjoining property on the Colonial Acres subdivision. The encroachment causes no drainage or grading problems and really does not affect the purpose that the original 15 foot easement was taken for.

I recommend that the Town Board authorize a release or whatever paperwork necessary to allow this garage to remain where it is. Please contact me if you have any questions or need any further information.

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Approve  
Release of  
Easement  
523 Feura Bush  
Road

SUPERVISOR FULLER: May I have a motion to accept Mr. Secor's recommendation.

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to approve the release of easement at 523 Feura Bush Road, Delmar, Town of Bethlehem. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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 SUPERVISOR FULLER: Recommendation from Mr. Cirillo, Engineering Services Administrator, for acceptance of a turn around easement on Whitehead Street in Selkirk. Granting of the easement was requested at the time the Mielkes applied for a building permit due to the fact that Whitehead is a dead end street. May I have a motion to approve.

Accept  
 Turn around  
 easement  
 Whitehead  
 Street

The motion was made by Mr. Lenhardt and seconded by Mr. Webster to approve the acceptance of a turn around easement on Whitehead Street, Selkirk, from Mr. and Mrs. Christopher J. Mielke. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: The minutes of the December 8th meeting. May I have a motion to approve.

Approve  
 Minutes  
 12/8/93

The motion was made by Mr. Webster and seconded by Mrs. Fuller to approve the Town Board minutes of December 8, 1993.

SUPERVISOR FULLER: Mr. Kaplowitz, can you give us your legal opinion on the minutes?

ATTORNEY KAPLOWITZ: I can second them.

SUPERVISOR FULLER: I will second it.

ATTORNEY KAPLOWITZ: That is fine.

SUPERVISOR FULLER: All in favor.

The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: Request from Mr. Lipnicky for the approval of Janine Saatman, to attend a conference for wetlands January 18th, Albany, NY with expenses paid.

Seminar  
 Deputy  
 Town  
 Planner

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to approve the attendance of Janine Saatman, Deputy Town Planner, at a conference on Wetlands to be held January 18, 1994 at Albany, NY with expenses paid. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
 Noes: None.

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 SUPERVISOR FULLER: Request from Judith Kehoe, Comptroller, for salary adjustments. We had on the list Commissioner of Public Works, Bruce Secor's salary for 1994 should be \$67,008 -- the change will reflect a longevity increment which he has earned but was not reflected in the organizational meeting agenda. The second is appoint a draftsman parttime, Susan-Anne Thum at an hourly rate of \$7.88. Ms. Thum works for the Planning Department on special projects. She was inadvertently left off the organizational agenda. The third is Director of Youth Employment Service Sharon Felson salary for 1994 should be \$12.30 per hour. The salary listed on the organizational meeting was computed incorrectly.

Salary  
 Adjustments  
 Public  
 Works,  
 Planning  
 Dept.

May I have a motion to approve those changes?

The motion was made by Mr. Webster and seconded by Mr. Putney to approve the salary adjustments as requested by Comptroller Kehoe for those position listed on her memorandum dated January 7, 1994. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Is there anyone in the audience who would like to speak to the Board this evening? There were none. I need a motion to adjourn to Executive Session on a personnel matter.

The motion was made by Mr. Lenhardt and seconded by Mr. Webster to adjourn to Executive Session to discuss a personnel matter following the regular Town Board meeting. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

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SUPERVISOR FULLER: Need a motion to adjourn our meeting.

The motion was made by Mr. Webster and seconded by Mr. Lenhardt to adjourn the regular Town Board meeting at 7:47 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Webster, Mr. Lenhardt, Mr. Putney.  
Noes: None.

*Kathleen A. Newkirk*  
Town Clerk

EXECUTIVE SESSION

Executive  
Session

There was no formal action taken at the Executive Session.