

Town of Bethlehem

Facilities Need Analysis

Facilities Need Analysis - Purpose

- ◆ The facilities have served the town well for many years and have accommodated growth in staffing that has occurred as a result of population growth and demand for services.
- ◆ The town has reached the point where department needs have outgrown all available space within the facilities. There has been no major expansion to Town facilities since the 1970's.

Facilities Need Analysis Goals

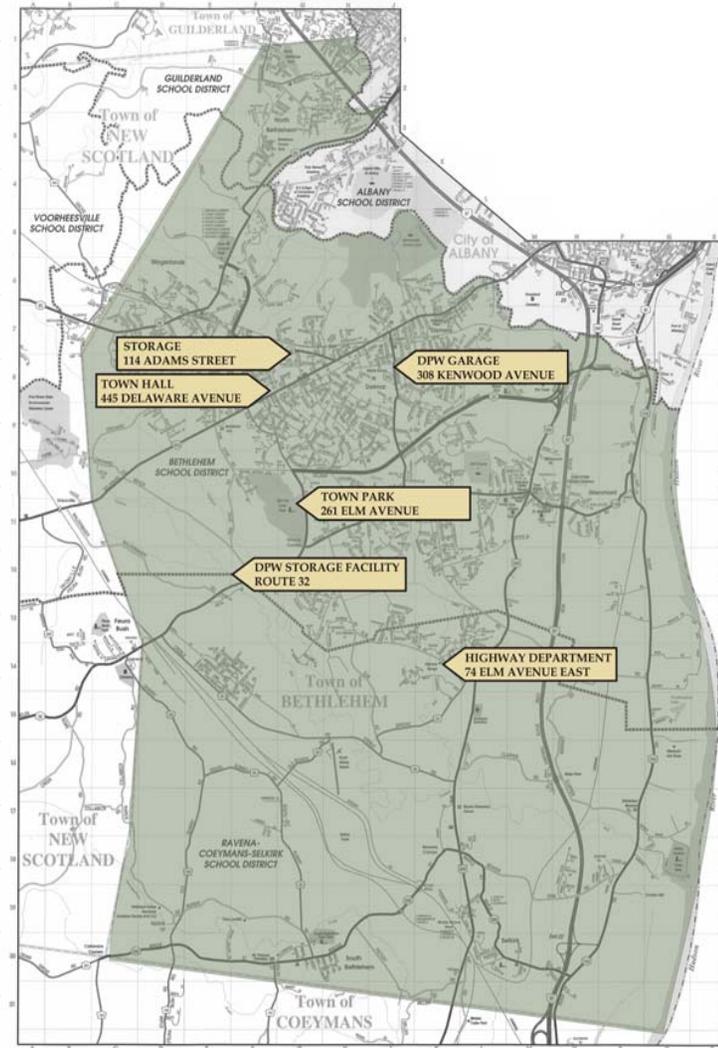
- ◆ Assess condition of municipal facilities
- ◆ Quantify space needs for departments at least through the year 2015
- ◆ Identify opportunities for operational efficiencies
- ◆ Capitalize on existing facilities
- ◆ Develop cost effective renovations and construction

Facilities Need Analysis Team

- ◆ WCGS Architects
- ◆ Commissioner of Public Works – PM
- ◆ Superintendent of Highways
- ◆ Assistant Comptroller
- ◆ Deputy Police Chief

Facilities Evaluated

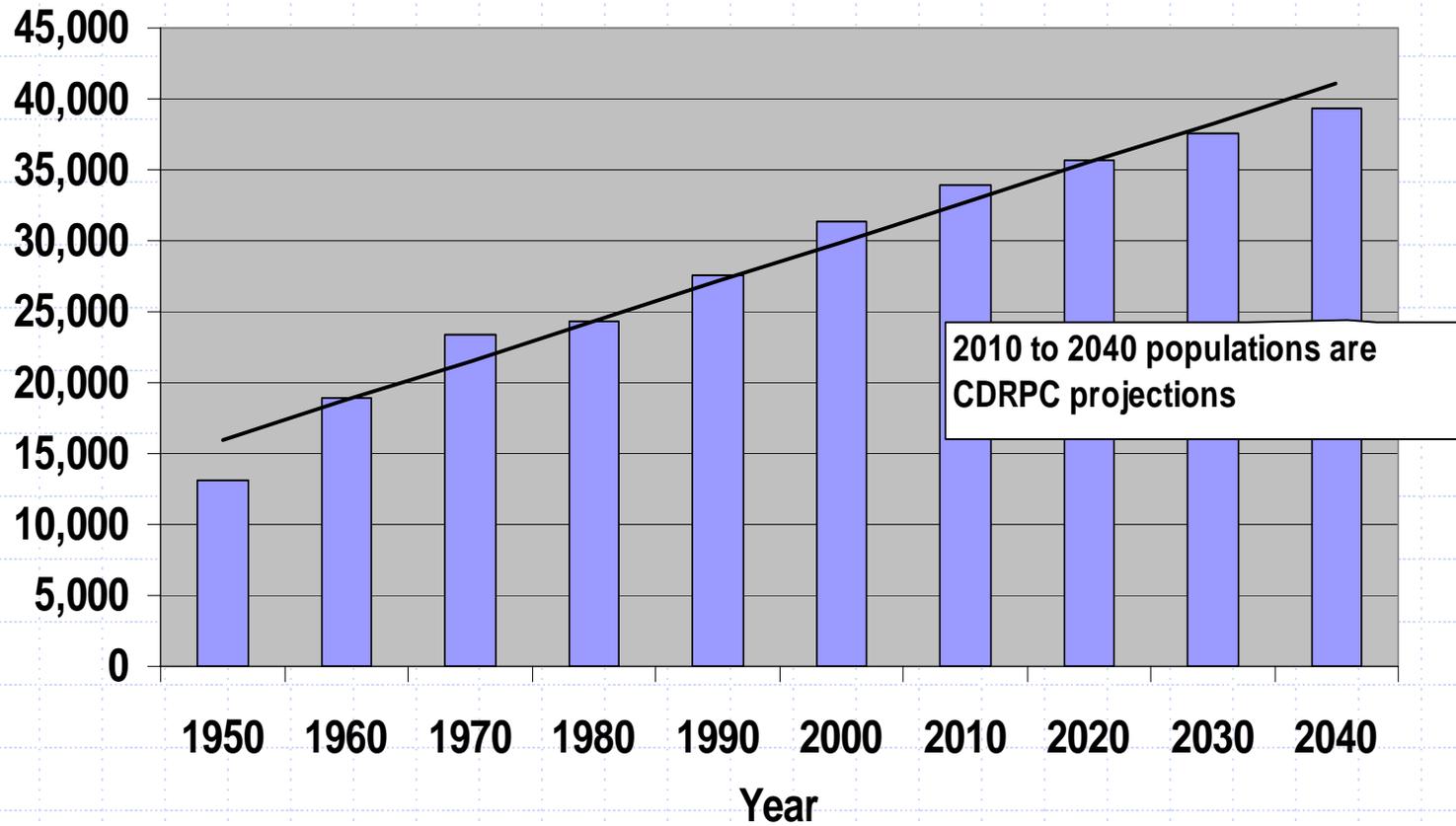
- ◆ Town Hall 445 Delaware Avenue
- ◆ Highway Department Garage 74 Elm Ave E.
- ◆ Public Works Garage – 308 Kenwood Ave
- ◆ Adams Street Garage
- ◆ Parks and Recreation Buildings



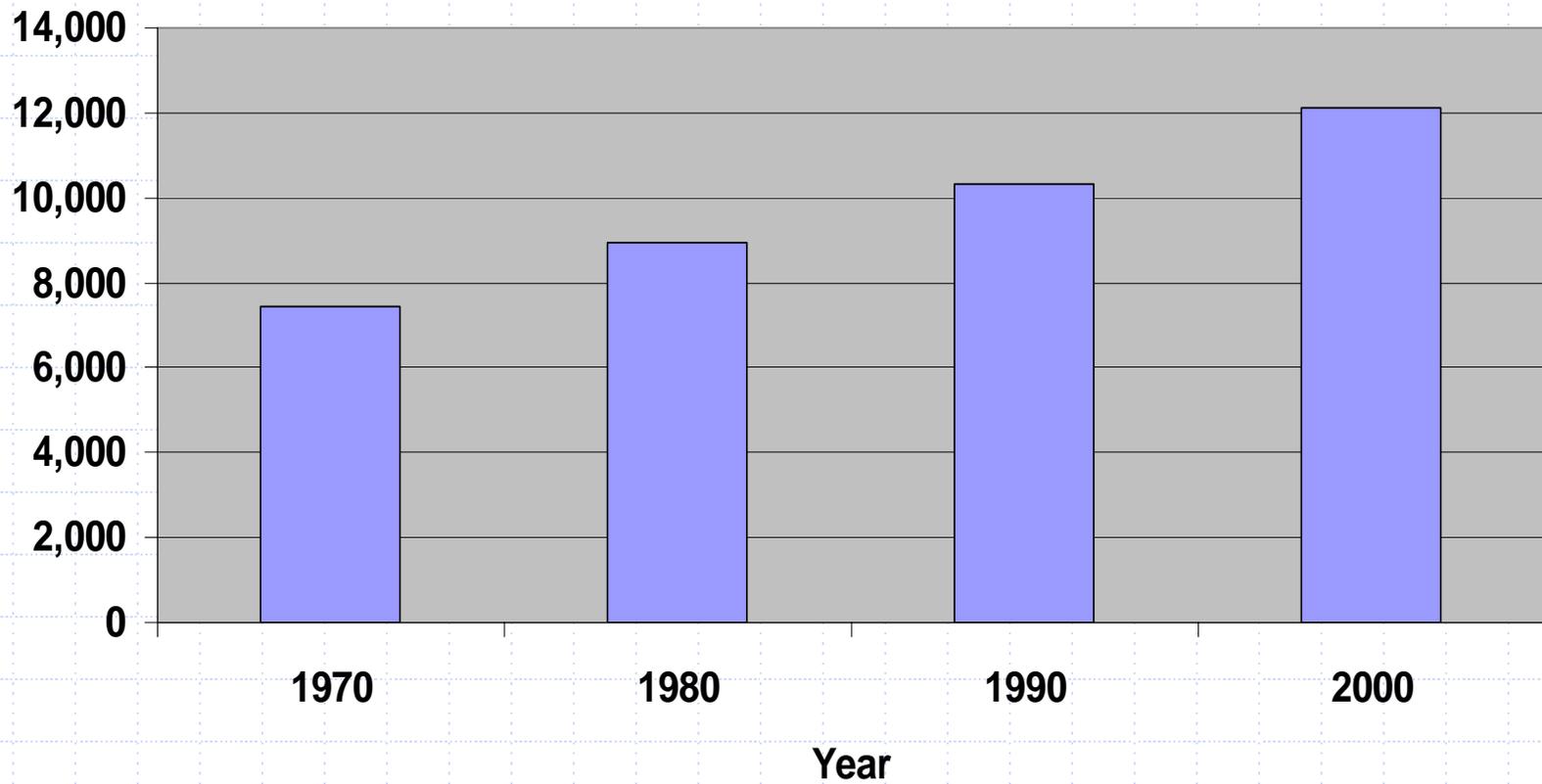
Operational Areas Considered

- ◆ Town Hall Offices
- ◆ Highway Department
- ◆ DPW Operations
- ◆ Police Department/Justice Court
- ◆ Parks and Recreation
- ◆ Senior Services

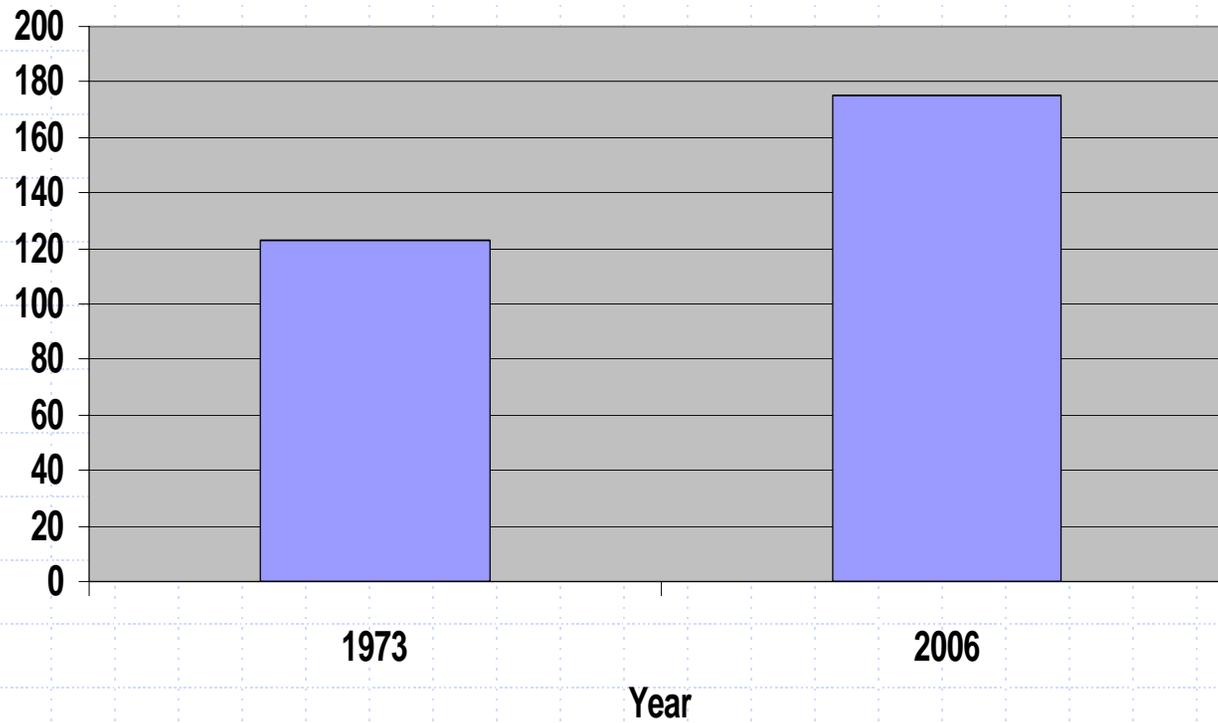
Town of Bethlehem Population



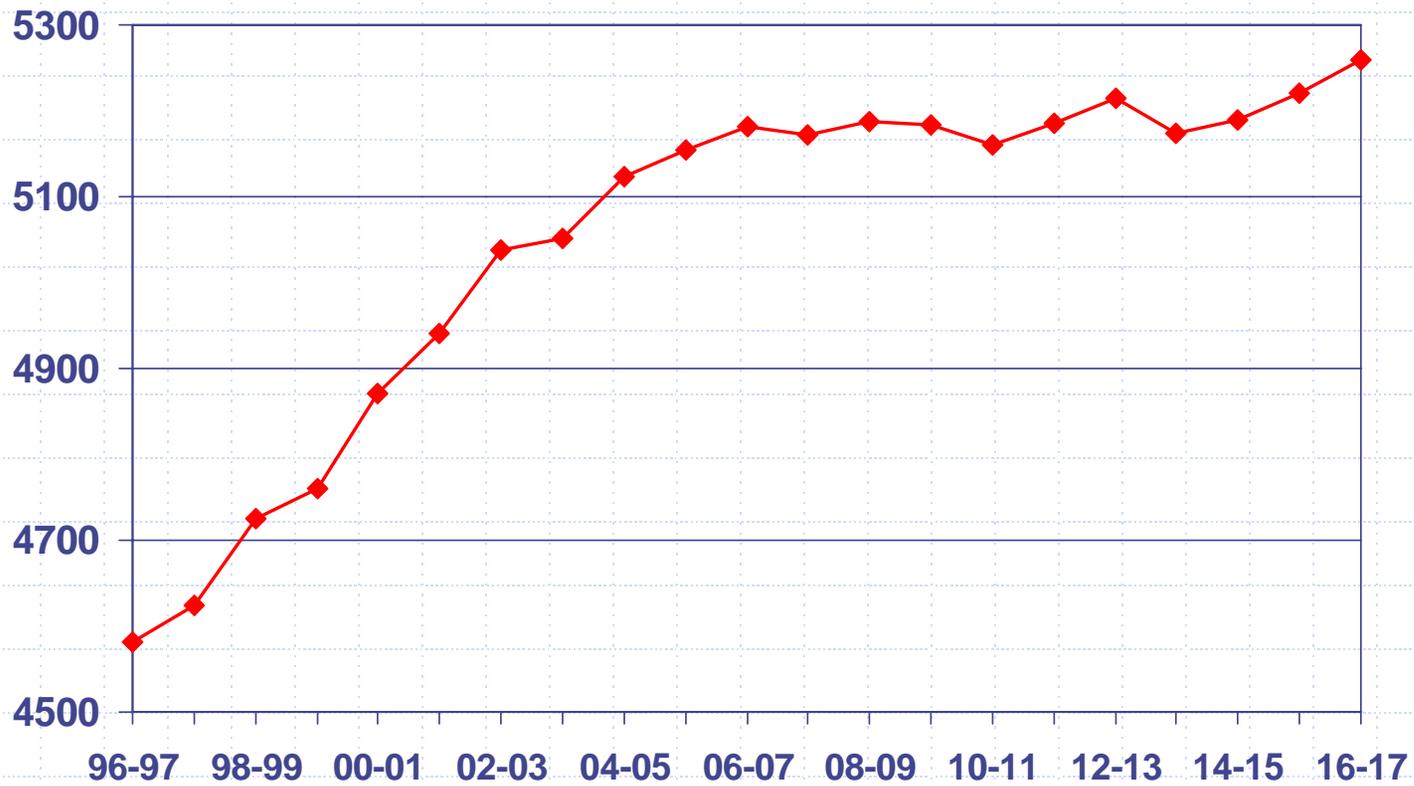
Town Housing Units



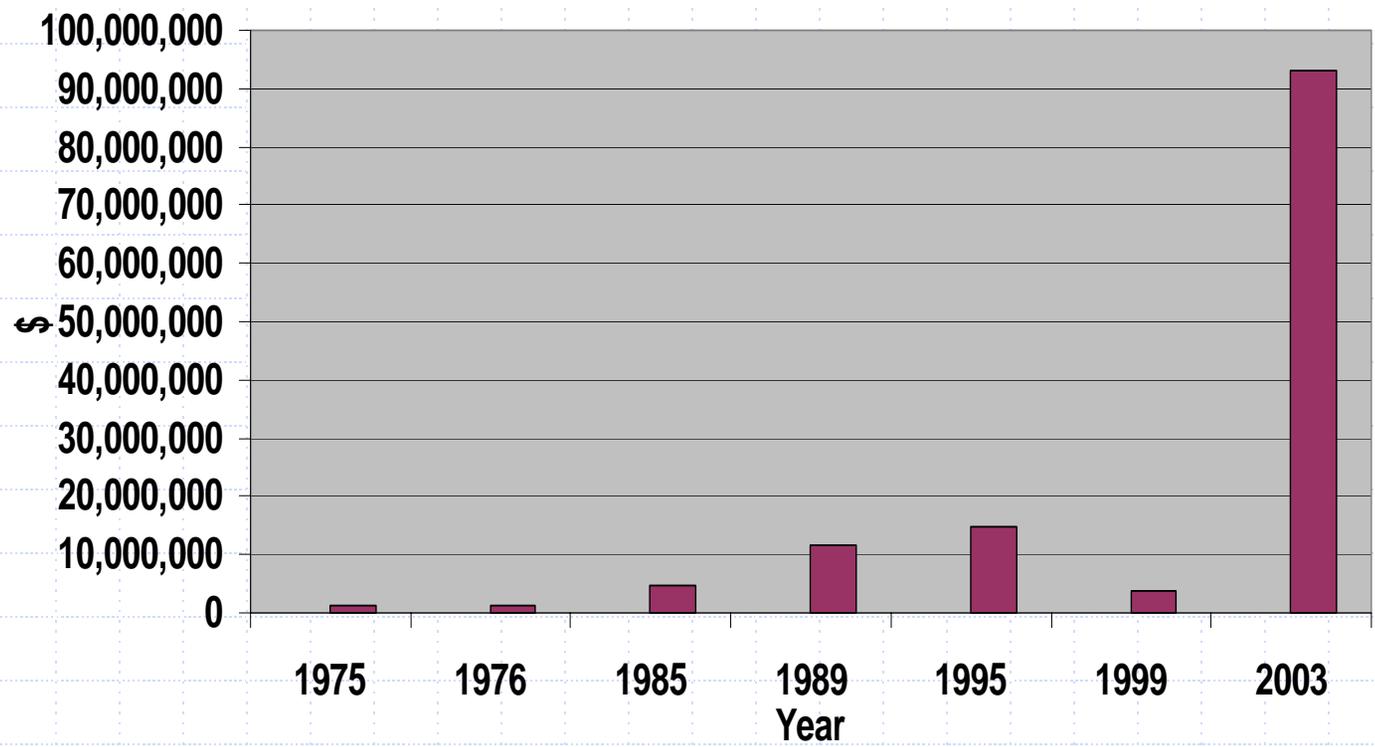
Highway Miles



BCSD Enrollment Growth



BCSD Capital Improvement Plan



Town of Bethlehem

- ◆ The only Capital Program Expenditure since 1997
- ◆ Addition for handicap access at Town Hall, Cost \$642,000

Highway Department

◆ 1970

◆ Jericho Road Garage

◆ 5,000 SF



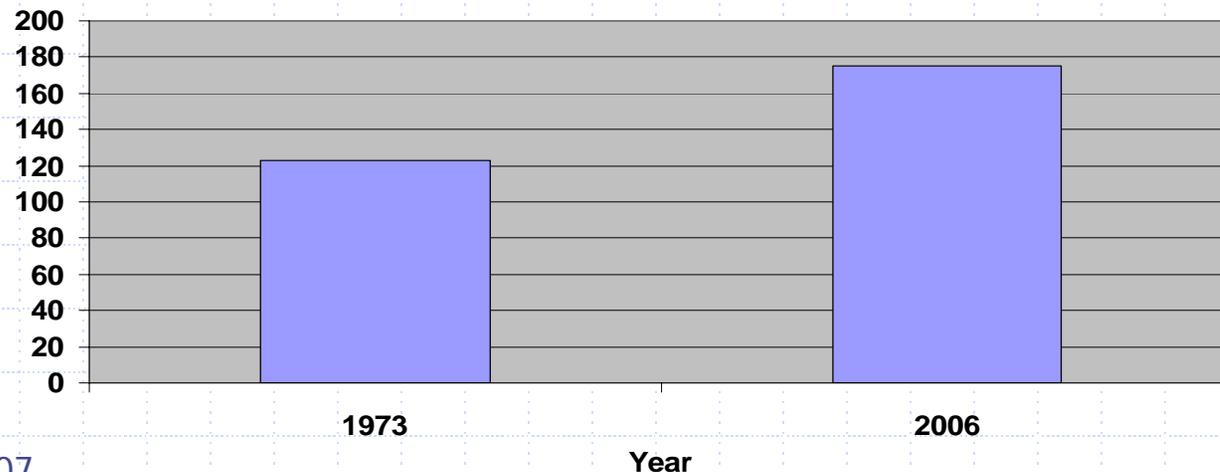
◆ Adams Street
Garage 6,600 SF



Highway Department

- ◆ 1974
- ◆ Total - 33,600 SF
- ◆ Total Acres – 14.78
- ◆ Total Employees – 51
- ◆ Equipment – 46
- ◆ Miles of Highway - 122

- ◆ 2006
- ◆ Total 33,600 SF
- ◆ Total Acres – 14.78
- ◆ Total Employees – 65
- ◆ Equipment – 85
- ◆ Miles of Highway - 178



Highway Garage



3/15/2007

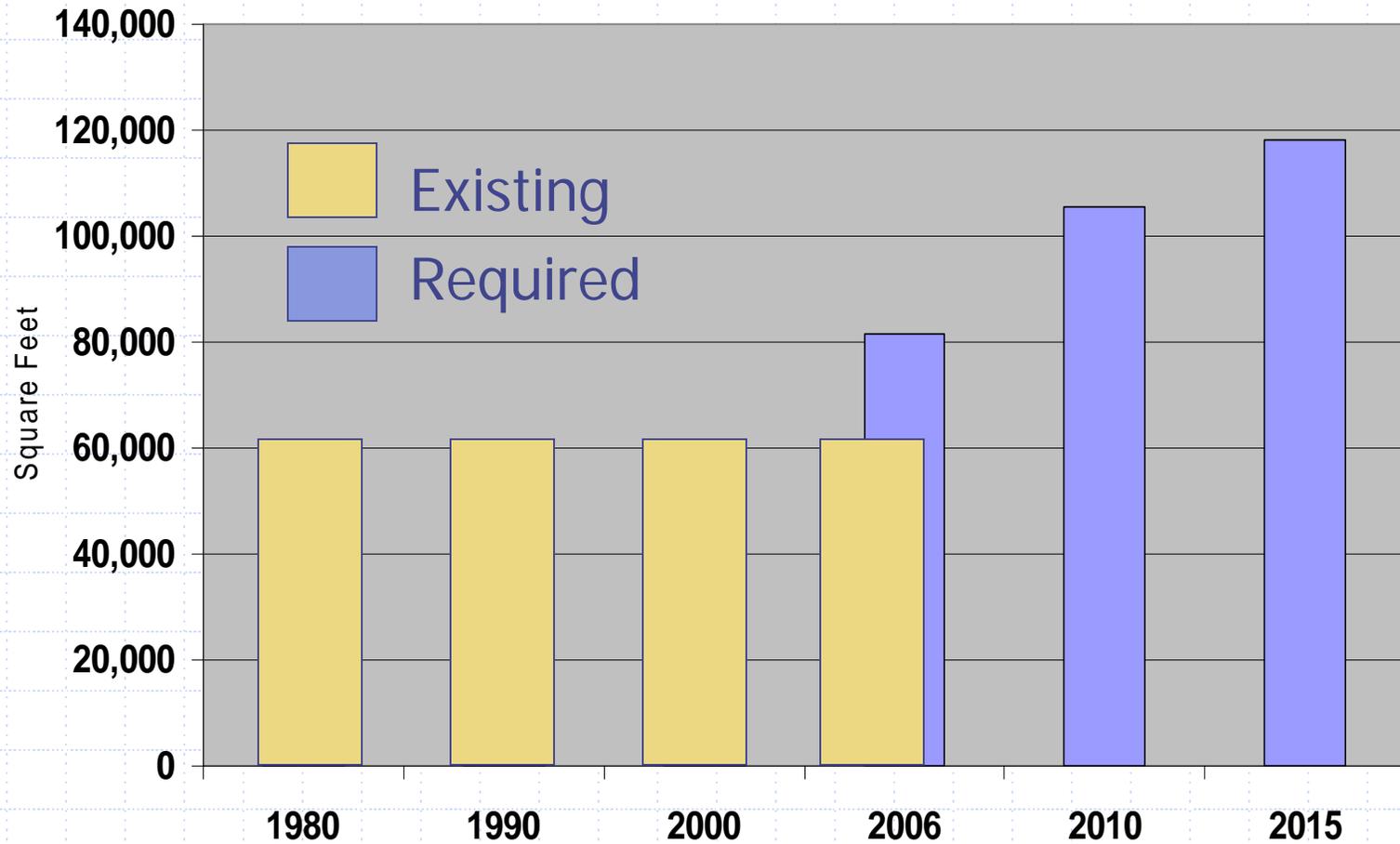
15

Additional Vehicles Stored Outside



3/15/2007

DPW/Highway Space Requirements



Highway/DPW Recommendations

- ◆ Create a collocated site for Highway and DPW on Elm Avenue East
- ◆ Use Kenwood Avenue location for joint in town equipment storage
- ◆ Eliminate use of Adams Street Garage

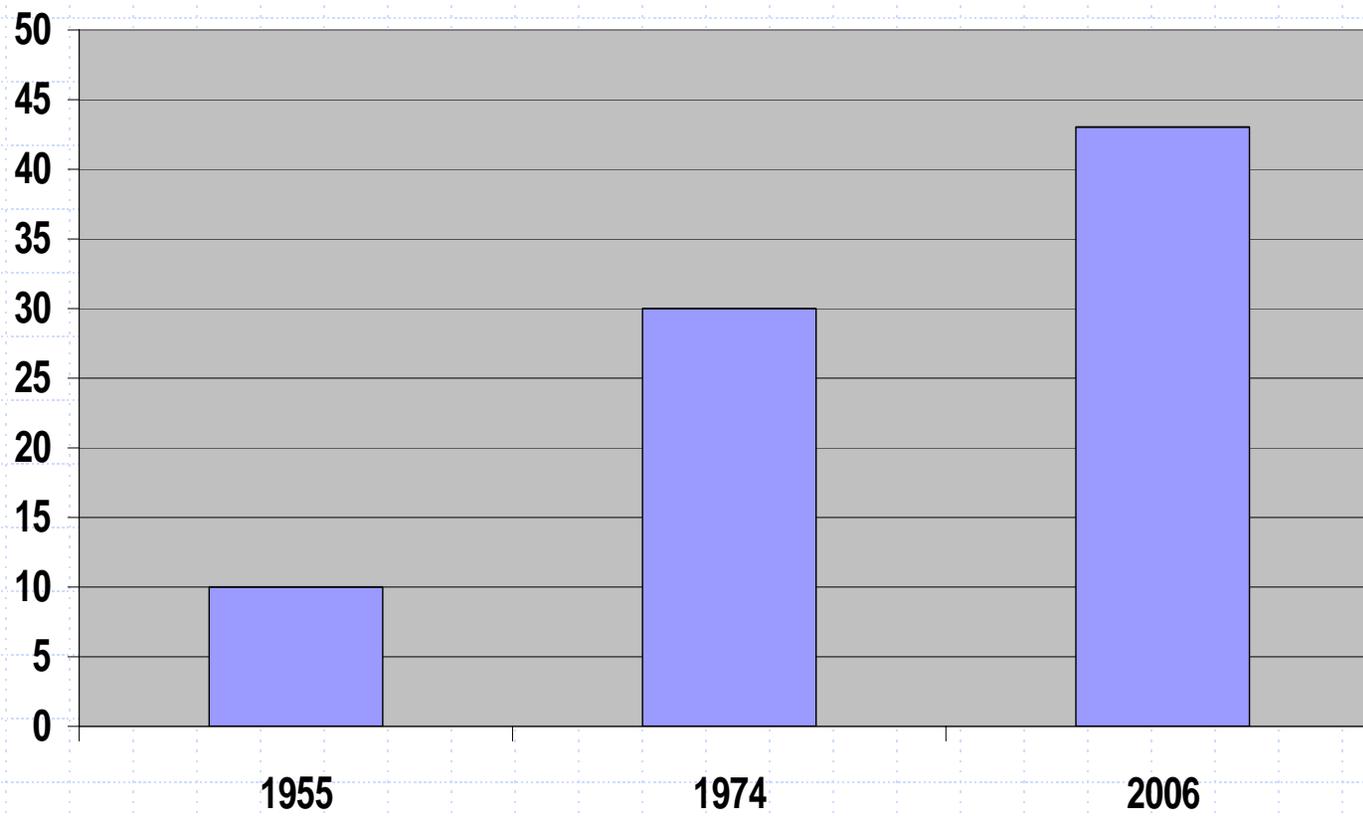


Police /Court Facility

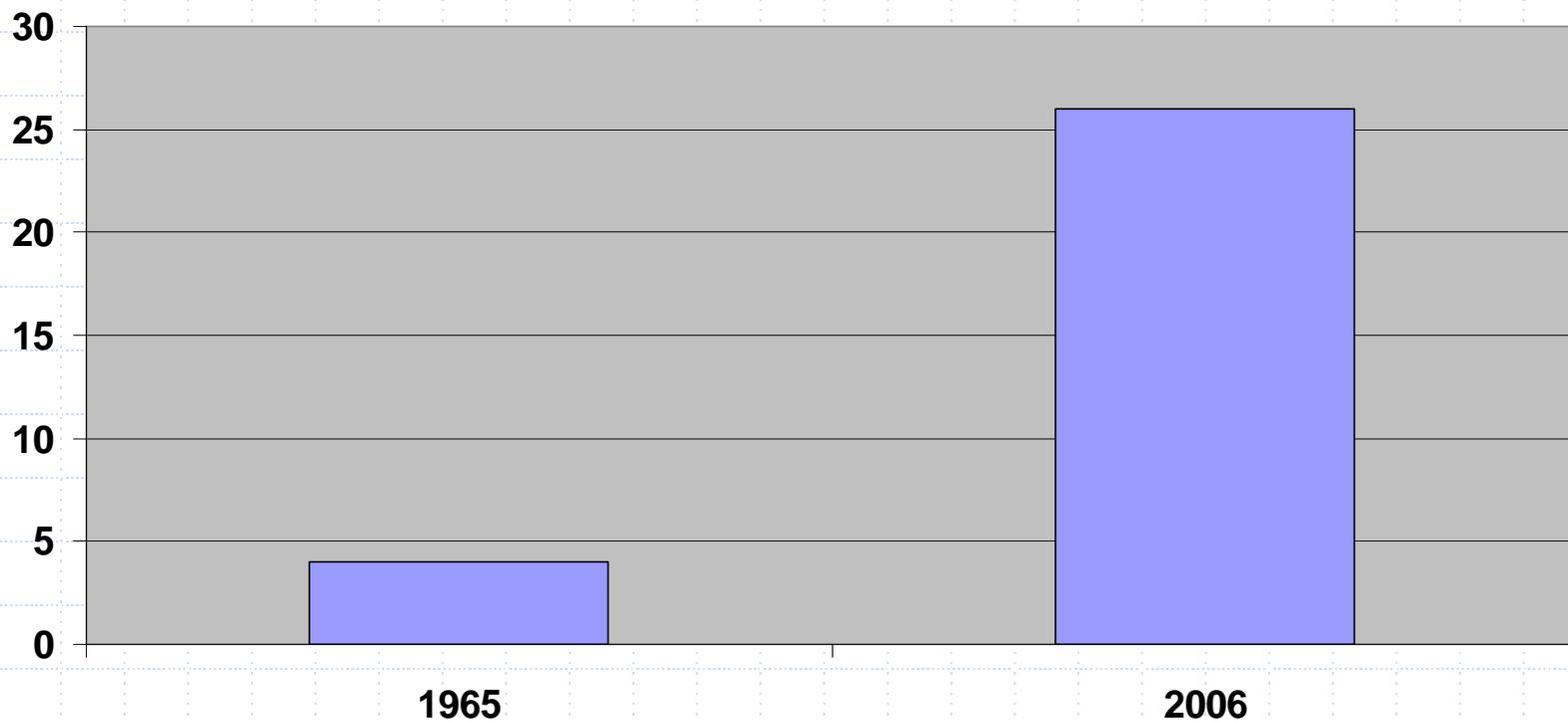
◆ History

- ◆ 1941 7 Officers
- ◆ 1951 First vehicle
- ◆ 1961 Radios in cars
- ◆ 1961 Relocate to Adams Street
- ◆ 1963 24 hour operation
- ◆ 1979 Relocate from Adams Street to
Delaware Avenue

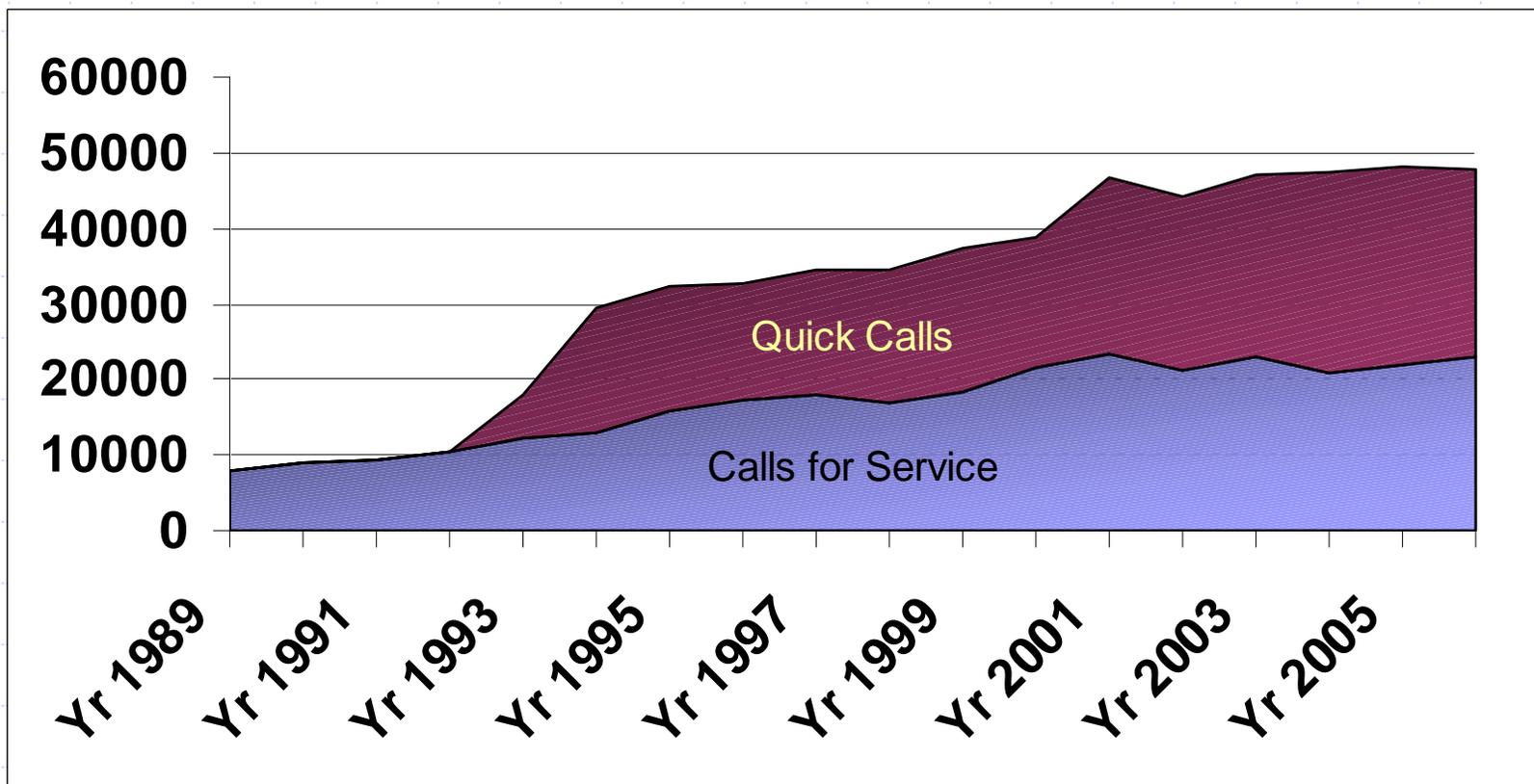
Police Staff



Police Vehicles



Police Service Call History



Police Communications Center

◆ 1960's



◆ 1970's



Police Communications Center

◆ 1999



◆ 2007



Police

- ◆ 2007
- ◆ Criminal Holding Area
- ◆ Squad Room
- ◆ Fingerprint room



Court Facility

- ◆ 2007
- ◆ Typical Criminal Court day
- ◆ Parking is insufficient when Court is in session



Court Facility

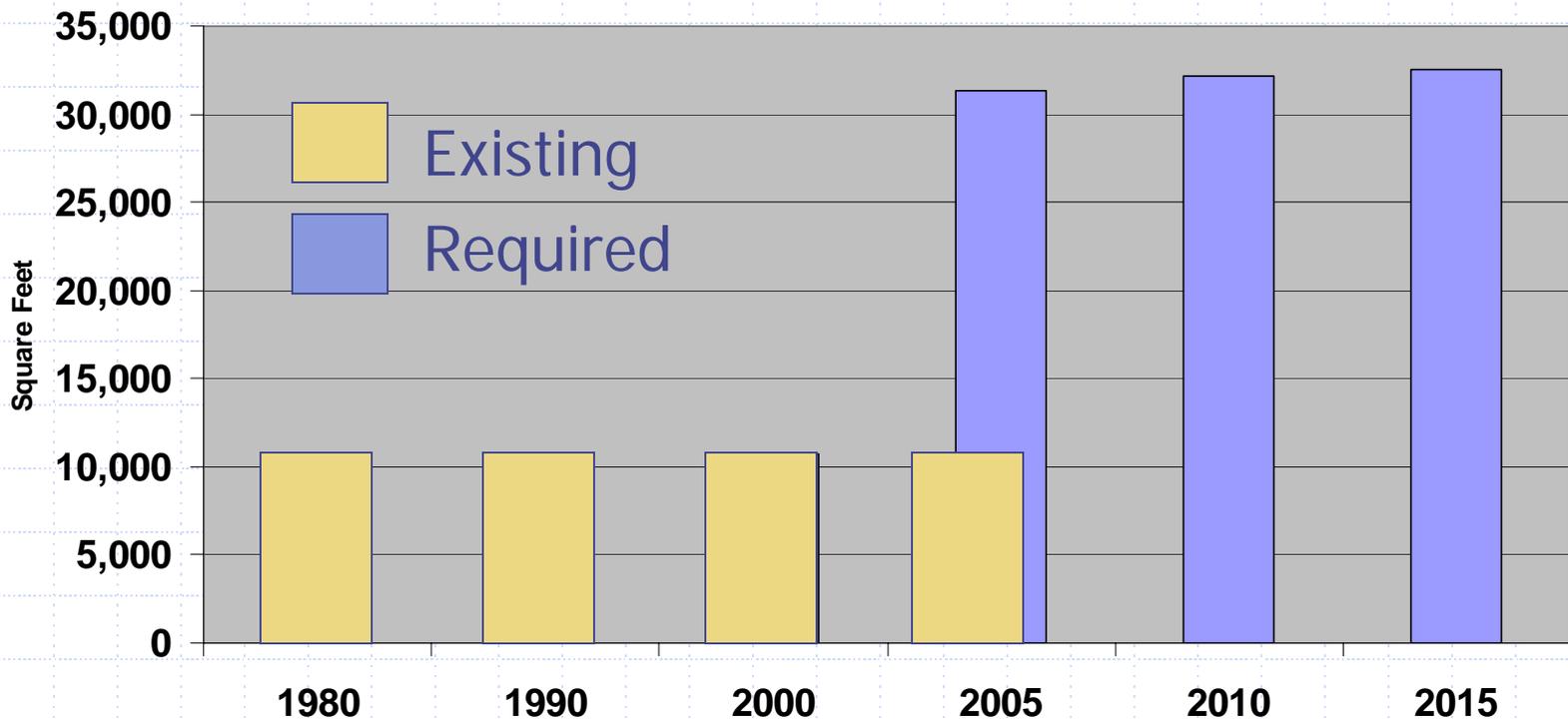
- ◆ 2007
- ◆ New security system will impact access to court room



Police/Court Recommendations

- ◆ Relocate Police and Court functions out of Town Hall. Town Hall does not have sufficient space to expand and properly support a modern Police and Justice Facility. A new building is recommended to provide appropriate space and permit efficient and safe operation.

Police/Court Space Requirements

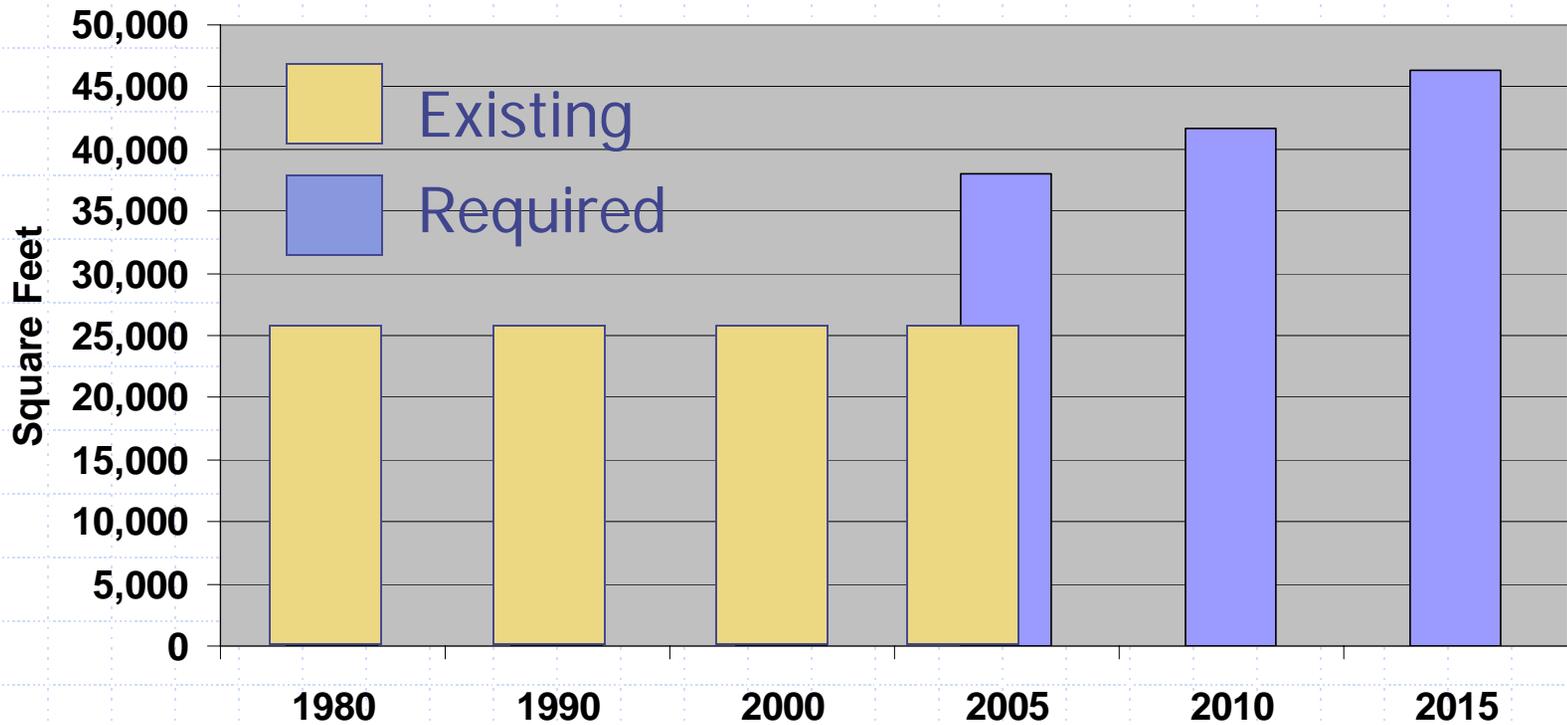




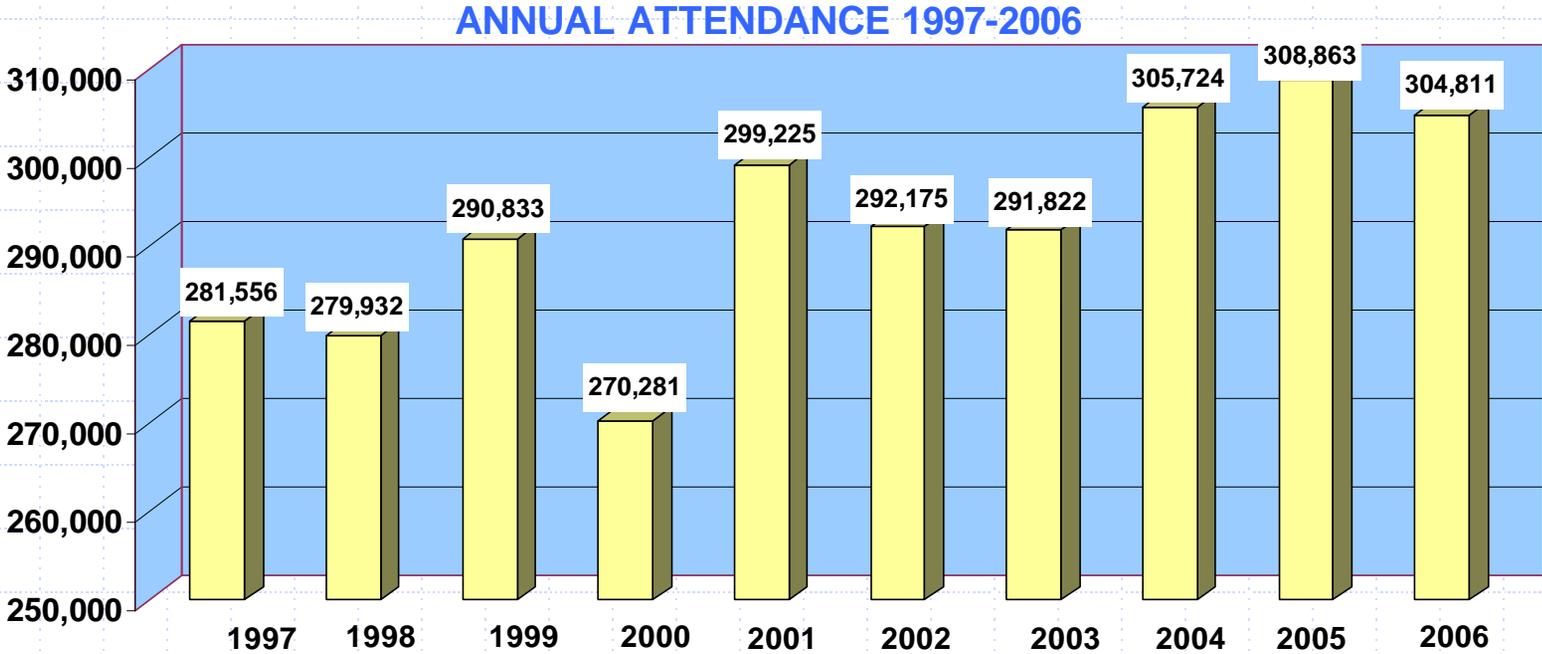
Town Hall

- ◆ Occupied in 1974
- ◆ All Departments have grown in size
- ◆ New Departments have been added: MIS, Youth Services
- ◆ More program activities than spaces can support

Town Hall Space Requirements

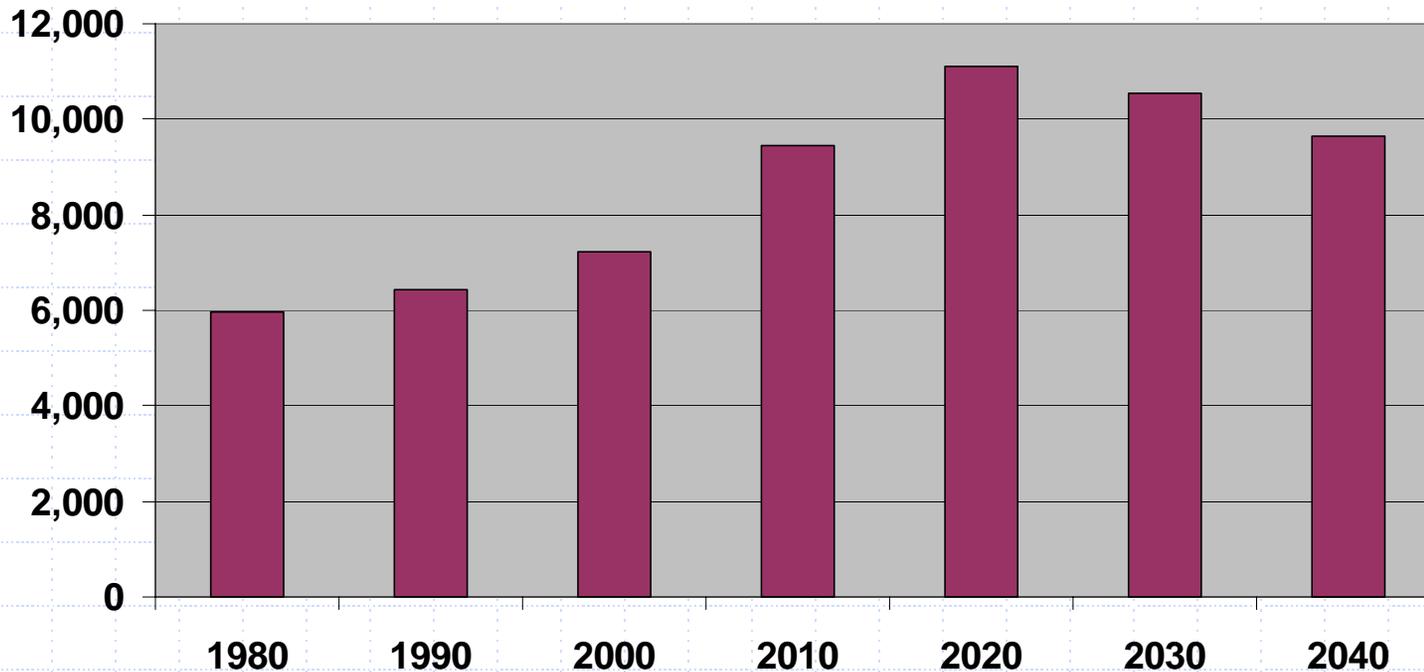


Parks Attendance



Senior Services Demographics

Age 55 and Over

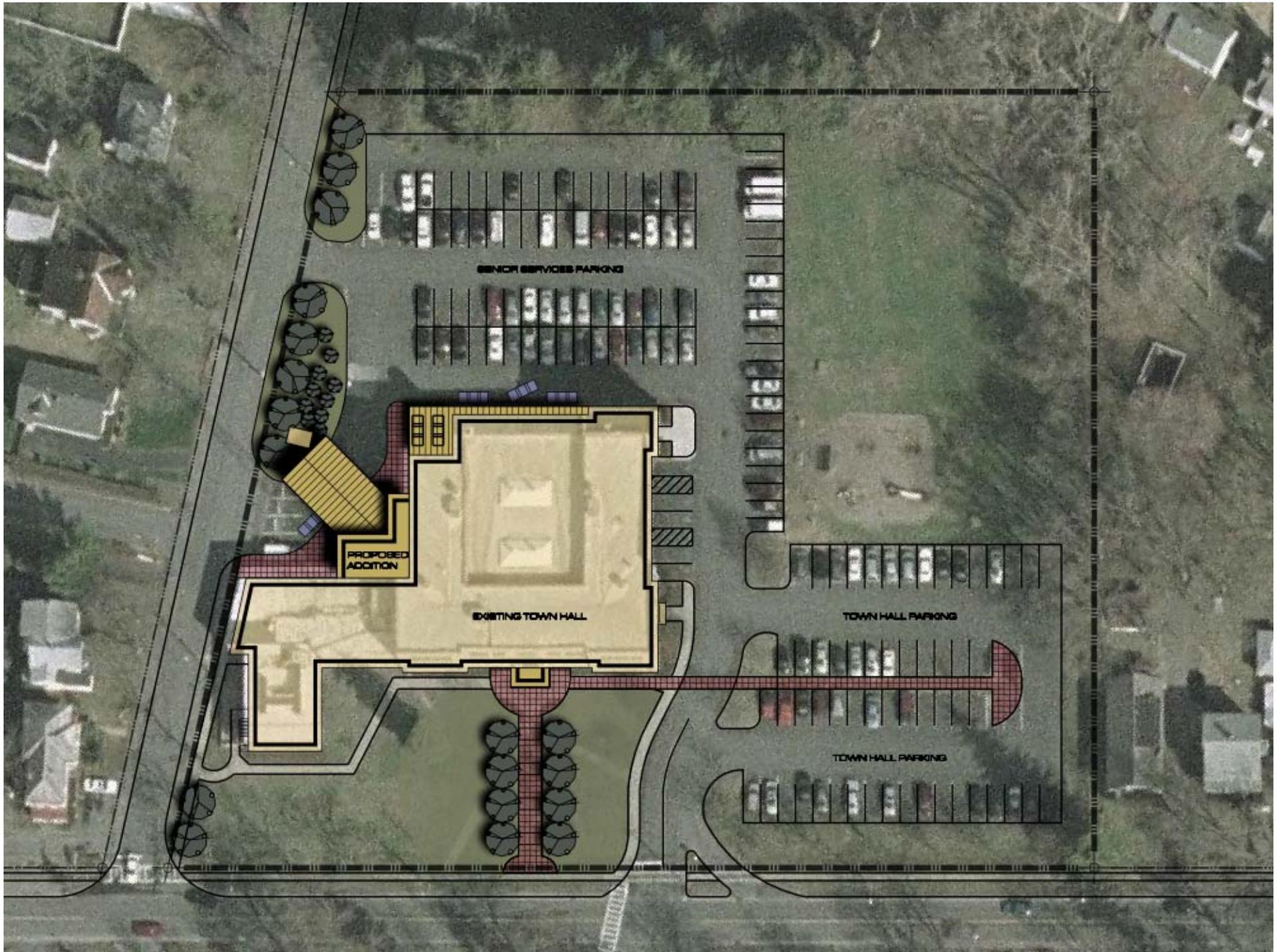


Comprehensive Plan Recommendation

- ◆ **Consider development of a community center to provide community, youth, and senior programs and activities.**

Town Hall Recommendations

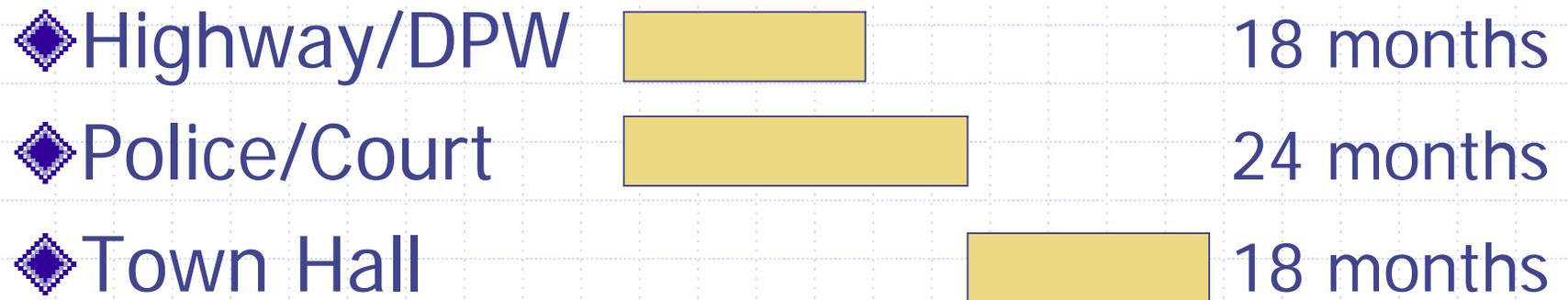
- ◆ Existing Town Hall core services to remain
- ◆ Relocate Police/Court to a new facility
- ◆ Renovate empty Police/Court space to provide program space for Seniors and Parks and Recreation
- ◆ Create the sense of an enhanced community center
- ◆ Create a new entrance to better serve the growing senior population



Logistics

- ◆ Construct new Highway/DPW structures
- ◆ Relocate DPW to Highway site
- ◆ Construct new Police /Court facilities
- ◆ Relocate Police/ Court to new site
- ◆ Renovate empty Police /Court space for town hall use
- ◆ Relocate Senior Services into renovated space

Design and Construction Timelines



Project Costs

◆ Police/ Court	\$11,925,000
◆ Highway/DPW	\$ 8,993,000
◆ Town Hall	\$ 5,994,000
◆ Total	\$26,912,000

- ◆ Costs include design and soft costs and are based on 2006 data.

Next Steps

- ◆ Consider Master Plan for future of Elm Avenue Park
- ◆ Discuss options for each of the facilities
- ◆ Develop Capital Improvement plan

Discussion