

TOWN BOARD
MARCH 23, 1994

A regular meeting of the Town Board of the Town of Bethlehem was held on the above date at the Town Hall, 445 Delaware Avenue, Delmar, NY. The meeting was called to order by the Supervisor at 7:30 p.m.

PRESENT: Sheila Fuller, Supervisor
George Lenhardt, Councilman
Freeman T. Putney, Councilman
Doris Davis, Councilwoman
Bernard Kaplowitz, Esq., Town Attorney
Kathleen A. Newkirk, Town Clerk

ABSENT: Frederick C. Webster, Councilman

- - -

Supervisor Fuller welcomed everyone to the regular meeting. The first item was presentation of a Proclamation to Telecommunications Supervisor Bartkus designating April 10-16, 1994 as National Public Safety Telecommunications Week in the Town of Bethlehem. Supervisor Fuller thanked Mrs. Bartkus for all that they do.

Proclamation designating Week of April 10-16 National Public Safety Telecommunications Week

The following item was to approve the Town Board minutes of February 23 and March 9, 1994.

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to approve the Town Board minutes of February 23 with one correction and approve the minutes of March 9, 1994. The motion was passed by the following vote:

Approve Minutes 2/23 with one correction and approve minutes 3/9/94

Ayes: Mrs. Fuller, Mr. Putney, Mr. Lenhardt, Mrs. Davis.
Noes: None.
Absent: Mr. Webster.

Dumping Permit Hillmann

The following item was a request from John Flanigan, Building Inspector, for renewal of a dumping permit for property located on Lasher Road, Selkirk. Supervisor Fuller asked Building Inspector Flanigan why the amount was changed from 10,000 yards to 2,000 yards. Mr. Flanigan indicated control is better with 2,000 than the 10,000 yards. He also noted if the amount gets beyond 2,000 they can come back and look at it again. Councilwoman Davis asked how regularly these are looked at. Mr. Flanigan said when dumping is evidenced, they go in and check on the location.

Councilman Lenhardt asked if this can be approved conditioned by the memorandum or is a new document needed. Attorney Kaplowitz said this can be done from this memorandum. He said the Board would have to condition the approval on the compliance with the conditions as indicated.

The motion was made by Mr. Putney and seconded by Mrs. Davis to approve the renewal of the dumping permit for Robert J. Hillmann, Selkirk, NY for property located on Lasher Road, Selkirk, with conditions as indicated by the Department of Public Works Engineering Department. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Lenhardt.
Noes: None.
Absent: Mr. Webster.

Transfer Funds Police Dept.

The following item was a request from Chief of Police LaChappelle to approve transfer of funds.

The motion was made by Mr. Lenhardt and seconded by Mrs. Davis to approve the reappropriation of funds in the amount of \$770.65 from

Town Insurance Recovery account to Police Collision Repairs account No. 3120.464. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mrs. Davis, Mr. Putney.
 Noes: None.
 Absent: Mr. Webster.

The next item was a request from Michael Cirillo, Engineering Services Administrator, for approval of attendance at a seminar.

Seminar
 Erosion and
 Sediment
 Control
 Engineering

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to approve the attendance of John Fenzl, Senior Engineer, at the Erosion and Sediment Control Training Seminar to be held June 27, 1994 at Voorheesville, NY with expenses paid. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mr. Lenhardt, Mrs. Davis.
 Noes: None.
 Absent: Mr. Webster.

The following item was to acknowledge receipt of Final Plat No. 157-F, dated 7 February 1994 for the Three Hills Terrace Subdivision, from the Planning Board for information purposes.

Final Plat
 Three Hills
 Terrace
 Subdiv.

The next item was a request from the Receiver of Taxes and Assessments for reimbursement of overpaid water rents for the month of February.

Refund
 Overpaid
 Water Rents
 Feb. 1994

The motion was made by Mrs. Davis and seconded by Mr. Lenhardt to approve the reimbursement of overpaid water rents for the month of February as stated in the request from Kenneth P. Hahn, Receiver of Taxes and Assessments, dated March 10, 1994 in the amount of \$18.91. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Lenhardt, Mr. Putney.
 Noes: None.
 Absent: Mr. Webster.

The next item was a request from the Engineering Division, Department of Public Works, for approval of house number.

House No.
 Schoolhouse
 Road

The motion was made by Mr. Putney and seconded by Mrs. Davis to approve the assignment of the house number 243 Schoolhouse Road for premises owned by Mrs. Marie B. Guyette, Schoolhouse Road, North Bethlehem, effective 6 months from this date. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Putney, Mrs. Davis, Mr. Lenhardt.
 Noes: None.
 Absent: Mr. Webster.

The following item was a recommendation from Judith Kehoe, Comptroller, for acceptance of DARE funds from the Bethlehem Chamber of Commerce. Supervisor Fuller explained this is a transfer of bookkeeping basically. The DARE funds will now come under the funds of the Town government rather than the Chamber of Commerce handling these donations. Councilman Putney asked what sort of expenses are made under this program. Comptroller Kehoe noted the expenses are for such things as the teddy bears, t-shirts, pencils, rulers, all sorts of supplies with the DARE emblem. She also noted occasionally there are expenses for the training of the DARE officers. Supervisor Fuller said basically funding comes from donations from the community. She noted the DARE program funds were at the Chamber of

Accept
 DARE funds
 from Beth.
 Chamber of
 Commerce
 to Town of
 Bethlehem

Commerce as a result of donations for GRANDO, the Police Department canine.

The motion was made by Mr. Lenhardt and seconded by Mrs. Davis to approve the transfer of the DARE funds from the Bethlehem Chamber of Commerce to the Town of Bethlehem. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mrs. Davis, Mr. Putney.
Noes: None.
Absent: Mr. Webster.

Final Plat
Colonial
Woodlands
Sub. Sect. 1

Supervisor Fuller next acknowledged receipt of Final Plat Approval No. 143-S1-F-M for the Colonial Woodlands, Section No. 1 subdivision from the Planning Board for information purposes.

Seminar
Highway Dept.

Following was a request from Gregg Sagendorph, Highway Superintendent, for approval of attendance at workshops.

The motion was made by Mrs. Davis and seconded by Mr. Putney to approve the request from Highway Superintendent, Gregg Sagendorph, for approval of attendance of three (3) Highway Department employees at four (4) workshops to be held between April and October of 1994 with expenses paid. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mrs. Davis, Mr. Putney, Mr. Lenhardt.
Noes: None.
Absent: Mr. Webster.

Appoint
Seasonal
Personnel
Parks & Rec.
Dept.

The next item was a request from David Austin, Administrator of Parks & Recreation Department, for approval of appointment of seasonal personnel.

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to approve the appointment of seasonal personnel as follows for the Parks & Recreation Department:

Senior Attendant at a rate
of \$4.80 per hour

Senior Attendant at a rate
of \$5.40 per hour

Alice W. Hahn
Box 433, So. Albany Rd.
South Bethlehem, NY 12161

Ruth M. Griffin
572 Russell Road
Albany, NY 12203

Recreation Instructor I at a rate of \$4.60 per hour

Matthew Carotenuto
41 Jordan Boulevard
Delmar, NY 12054.

The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
Noes: None.
Absent: Mr. Webster.

Seminars
Assessor's
Office
Personnel

The next item was a request from the Assessor for approval of attendance at various seminars.

The motion was made by Mr. Putney and seconded by Mrs. Davis to approve the request of M. David Leafer, Assessor, for attendance of Assessor's Department personnel at various seminars with expenses paid. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
 Noes: None.
 Absent: Mr. Webster.

Following was a request from Bruce Secor, Commissioner of Public Works, for approval of transfer of funds.

Transfer
 Funds
 DEW
 Fire Alarm
 Town Hall

Supervisor Fuller asked Mr. Secor to give some background on this item. Mr. Secor indicated the problem was outlined in the memorandum given to each Town Board member. The existing system when the building was renovated was enlarged, however, old. He said minor repairs have been done over the years and at this time false alarms were being turned in. The problems were looked at but were unaddressable for repair. After extensive investigation, the system was determined to be no longer useable. Therefore, a new system is proposed and this transfer will allow for the installation of the new fire alarm system.

Councilman Lenhardt asked if this requires a public bid. Mr. Secor said the bid process is required for purchases of \$20,000 or more. He indicated it requires 3 written quotes which have been received. He noted the low bid will be accepted.

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to approve the transfer of funds in the amount of \$18,000 from Contingency Account No. A1990.4 to Shared Services Account No. A1620.2 to permit the installation of a new fire alarm system for the Town Hall building, 445 Delaware Avenue, Delmar. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
 Noes: None.
 Absent: Mr. Webster.

Following was a request from Commissioner of Public Works, Bruce Secor, for authorization of the Supervisor to sign change orders in regard to the Waste Water Treatment Plant Modifications, total amount of \$9,082.87.

Change
 Order
 re: Waste-
 Water Treat.
 Plant modif.

The motion was made by Mr. Putney and seconded by Mrs. Davis to authorize the Supervisor to sign change orders in regard to the Wastewater Treatment Plant Modifications, totaling \$9,082.87. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
 Noes: None.
 Absent: Mr. Webster.

The next item was a recommendation from the Supervisor for appointment of Kevin Moss, Esq., as Special Counsel to represent the Town of Bethlehem in regard to litigation at \$125. per hour.

Appoint
 Special
 Counsel re:
 Litigation

The motion was made by Mr. Putney and seconded by Mr. Lenhardt to approve the appointment of Kevin Moss, Esq. as Special Counsel to represent the Town of Bethlehem in regard to litigation at the rate of \$125. per hour. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
 Noes: None.
 Absent: Mr. Webster.

The next item was a recommendation from Richard LaChappelle, Chief of Police, to accept the resignation of Telecommunicator Hughes.

Accept
 resignation
 Telecommunic.

The motion was made by Mr. Lenhardt and seconded by Mrs. Davis to accept the resignation of Christopher A. Hughes, Telecommunicator, effective March 25, 1994. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
Noes: None.
Absent: Mr. Webster.

Supervisor Fuller asked if there was anyone in the audience who wished to speak to the Board. There were none.

The motion was made by Mr. Lenhardt and seconded by Mr. Putney to adjourn the regular Town Board meeting at 7:45 p.m. The motion was passed by the following vote:

Ayes: Mrs. Fuller, Mr. Lenhardt, Mr. Putney, Mrs. Davis.
Noes: None.
Absent: Mr. Webster.

Kathleen A. Newbick
Town Clerk