

TOWN OF BETHLEHEM  
DISTRICT BOARD OF AMBULANCE COMMISSIONERS  
MEETING MINUTES

**July 20, 2011**

8:15PM

Selkirk Station #2 301 Glenmont Rd

Call to Order at 8:25PM

Roll Call

Commissioners Present: Chairman George Lenhardt (GHL),  
Michael Dailey MD (MWD),  
Terry Hannigan (TSH)

MOTION by MWD seconded by TSH to accept the minutes of the June 22 meeting as corrected.

Commissioner	Dailey	AYE
Commissioner	Hannigan	AYE
Chairman	Lenhardt	AYE

OLD BUSINESS

GHL reported that he reviewed the Town Assessor of the Town of New Scotland (NS) the assessment information, maps, and rolls he obtained the portion of NS protected by the Slingerlands Fire District and within the TOB DES Ambulance District. Upon further investigation, GHL determined that the NS properties within the DES Ambulance District are properly assessed.

NEW BUSINESS

MWD provided a copy of the ACDS proposed 2012 budget. A review of the budget ensued with several questions raised as to the 6.7% proposed increase and the methodology used to (e.g. the increased personnel costs for EMT services, Bethlehem Ambulance utilization of 49.2% of ALS resources). A thorough review of the proposal is needed and some comparison with the amounts that have historically been charged for personnel services hired from the ACSD. Discussion ensued.

TSH to investigate ALS billing options in context of proposed ACSD budget

GHL was to speak with the Town Clerk about email services for the commissioners.

Discussion was had concerning obtaining reports from agencies within the Bethlehem Ambulance Districts. There are two types information are needed:

1. Fiscal and
2. Operational.

All agencies including ACSD should participate. This is something that could be addressed in September after specific inquiries are identified. Basic question to be answered by agencies from an operational standpoint is:

“What metrics are the agencies using to...”

determine needs,  
determine efficiencies,  
allocate resources, and  
to realize operational goals ?

Plan is to meet with individual agencies to discuss

Contact Bethlehem Ambulance and coordinate meeting with next monthly meeting.

MWD to reach out to Dan Klob

TSH sent email requesting meeting next month

**Next Meeting August 24, 2011 at 8:15 PM**  
**Bethlehem Ambulance 1121 Route 9W Selkirk 12158**

MOTION to Adjourn by MWD , seconded by TSH

Commr. Dailey AYE  
Commr. Hannigan AYE  
Chair. Lenhardt AYE  
Motion Carried

ADJOURN 10:00PM