

TOWN OF BETHLEHEM

Albany County - New York

OFFICE OF TOWN CLERK

Registrar of Vital Statistics District No.151

445 DELAWARE AVENUE
DELMAR, NEW YORK 12054

(518) 439-4955 x 1183

Email: kwhitsitt@townofbethlehem.org



David VanLuven
Town Supervisor

Kim Whitsitt
Town Clerk
Records Management Officer

APPLICATION FOR PUBLIC ACCESS TO TOWN OF BETHLEHEM RECORDS

Note: Please Print When Completing This Form

Date: _____

Submitted To: Town of Bethlehem Records Management Officer

Submitted By: _____

Name

Representing

Mailing Address including City, State and Zip Code

Email Address

Telephone Number

Fax Number

Signature

I hereby apply to inspect the following records: *(please use other side if additional space is needed)*

or

I hereby apply for copies of the following records at a cost of .25 cents per page:

For Office Use Only: Each Department Selected Below Is Required To Respond To This FOIL Request --VIA the Records Management Officer -- Within 5 Days

Assessor	DEDP	Highway	Parks	Public Works	Tax
Building	DPC	Human Res.	Planning Board	Recycling	Town Board
Comptroller	Engineering	Justice	Planning Dept.	Senior Services	Town Clerk
Court	GIS	MIS/IT	Police	Supervisor	Zoning Board

Number of Copies: _____

Amount Due: _____

Date Completed: _____

Completed By: _____

