

Instructions for completing the Elm Avenue Park Warming Area Request Form

This facility may only be reserved by a resident of the Town of Bethlehem or a Town of Bethlehem based organization.

The fee for use of this facility is \$50.
Other fees may apply for special set up or other requests.

For availability contact the Parks and Recreation Department at
518-439-4955 option 7.

You may also check general availability [here](#) or
<https://register1.vermontsystems.com/wbwsc/nybethlehem.wsc/splash.html> > Quick Links >
Pavilion Availability

Please note the online calendar may not be completely up to
date.

Complete the form and remit with payment
(cash, check, or card) to:

Town of Bethlehem Parks and Recreation Dept.
261 Elm Avenue
Delmar, NY 12054
Parks@townofbethlehem.org

All credit card transactions include a 3.25% transaction fee



TOWN OF BETHLEHEM
Albany County – New York
PARKS & RECREATION DEPARTMENT

ELM AVENUE PARK
261 ELM AVENUE, DELMAR, NY 12054
(518) 439-4955 Ext. 2131
FAX (518) 439-2144

Email: parks@townofbethlehem.org



**ELM AVENUE PARK
WARMING AREA PERMIT**

Please Print Neatly!

Today's Date: _____

Date Requested: _____

Time: _____ **To:** _____ **Size of Group:** _____
(Include set-up & clean-up time)

Any Special Requirements or Requests: _____
(Certain requests may be subject to an additional fee)

Purpose of Facility Use: (Be Specific): _____

Name of Organization/Individual: _____

Organization/Individual Address: _____ **Zip:** _____

Organization Phone #: _____

Name of Person Responsible: _____

Address: _____ **Zip:** _____

Phone (H): _____ **(W):** _____ **(Cell):** _____

E-Mail Address: _____

- The reservation contact listed above is legally responsible for any and all actions of the Warming Area users while they are at Elm Avenue Park. This person will be held financially responsible for any and all damages to park property caused by a member of his/her group. This person is responsible for his/her group's adherence to all permit guidelines.
- The reservation contact hereby acknowledges that he/she has read, understands and agrees to comply with the guidelines outlined on the back of this form.
- The reservation contact hereby requests reservation of the Town of Bethlehem Warming Area named above, for the date(s), times and purpose shown. He/she further agrees to hold harmless and completely indemnify the Town of Bethlehem, its officers, agents and employees, in any claim of personal injury or property damage in any way arising from use of this facility.

*Credit Card #: _____ Exp. Date: _____

Print name of card holder: _____

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**Reservation Policy: The Warming Area is an unlocked public area.
Therefore, exclusive use of the area is not guaranteed.
Reservations on a limited basis will be accepted.**

Warming area hours: Daily, 10:00 am-dusk

Location: Adjacent to pool entrance area.

Seating capacity: There are approximately 15 picnic tables in the warming area including 1 handicapped table.

Restrooms: Restrooms are located in the warming area.

Warming area use: The warming area must be reserved by residents of the town of Bethlehem or town of Bethlehem based organizations. It is to be used for recreational purposes only.

Parking: All vehicles must park in the parking lots near the pool complex or tennis courts.

Utilities: Electricity is available in the warming area. Water may be obtained in the rest rooms, at the drinking fountain, at the basketball courts, or in front of the pool complex near the flag pole. Heat is available by special request.

Accessibility: The warming area is wheelchair accessible with designated parking and paved sidewalk.

Beverages: All beverages must be served in non-glass containers. Glass bottles are not permitted. Alcoholic beverages are not permitted.

Cleanup and damages: Cleanup and damages are the responsibility of the group holding the permit. The parks and recreation department will remove all trash placed in trash receptacles. Please do not leave trash bags outside of the receptacles.

Restrictions: Firearms, fireworks, unlicensed motorized vehicles and soliciting are prohibited.

Pets: Pets are prohibited.

Decorations: Do not use tacks, nails or staples on the tables or wall. Use only tape on the walls. No tape on the windows. Decorations must be removed.

Cancellations: If you decide to cancel, this office must be notified at least 2 weeks prior to your picnic in order to receive a refund. There is a processing fee of 10% from the amount you paid.