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TOWN OF BETHLEHEM

Albany County - New York

ECONOMIC DEVELOPMENT AND PLANNING

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DEVELOPMENT PLANNING COMMITTEE (DPC) SKETCH PLAN APPLICATION

Applications are due a minimum of seven (7) business days prior to the DPC meeting.

Please submit three (3) hard copies as well as a pdf version of the application form, narrative statement describing the project and the site plan. Other concept drawings such as elevations and floor plans are optional.

Leslie Lombardo (llombardo@townofbethlehem.org – ext. 1156).

DPC meetings occur on the third Thursday of each month. During a meeting of the DPC, prospective developers introduce development concepts and receive feedback from the Town on a variety of development related issues, including but not limited to, the following:

- Consistency with the planning, zoning, building code and land use regulations,
- Environmental impacts,
- Compliance with stormwater regulations,
- Neighborhood compatibility,
- Availability and adequacy of public facilities and infrastructure (water mains, storm drainage, sanitary sewer, and roads),
- Consideration of fire and life safety,
- Potential for land conservation or park land development, and
- Economic and fiscal impacts.

The issues discussed during the DPC meeting are not intended as a full project review. Once submitted to the Town of Bethlehem Planning Board, each project will receive a full review by the Board, appropriate Town Departments, and/or a Town Designated Engineer.

To be completed by Applicant, Developer or Owner:

1. Project Name:
2. Phase/section:
3. Tax map ID numbers involved:
4. Address of project:
5. Owner contact information:
6. Developer contact information:
7. Engineer contact info:
8. Surveyor contact info:
9. School District(s) of parcel:
10. Fire District(s) of parcel:
11. Is the parcel in the sewer district?:
12. Is the parcel in the water district?:
13. Existing zoning classification(s):
14. Proposed zoning classification(s):
15. Proposed use/Project Description (number of lots/units):

