



TOWN OF BETHLEHEM
BUILDING DIVISION
445 DELAWARE AVENUE
DELMAR, NEW YORK 12054
P: (518) 439-4955 x1112



FOR BUILDING INSPECTOR'S USE:

PERMIT NO. _____

PERMIT FEE: \$ _____

INSURANCE CERT: LIABILITY - WORKERS COMP.

CE-200 DATE _____ or OWNER OCCUPIED 439

PERMIT APPROVED () DENIED () ZBA ()

SIGN PERMIT APPLICATION

A PERMIT MUST BE OBTAINED BEFORE STARTING WORK.

PERMIT EXPIRES 12 MONTHS FROM DATE OF ISSUE. DO NOT SEND PAYMENT IN WITH APPLICATION.

ADDRESS OF PROPOSED SIGN: _____

NAME OF BUSINESS: _____

ESTIMATED VALUE OF PROPOSED WORK: _____

The undersigned hereby applies for a sign permit which complies with the Town of Bethlehem Zoning Law.

PROPERTY OWNERS NAME: _____

PROPERTY OWNERS EMAIL: _____ PHONE: _____

CONTRACTOR: _____ PHONE: _____

CONTRACTORS EMAIL ADDRESS: _____

TYPE OF PROPOSED SIGN

- () Wall Sign
- () Ground Sign
- () Other _____

- () Pole Sign
- () Window Sign

TOTAL SQUARE FOOTAGE OF PROPOSED SIGN(S) _____

LINEAR FEET OF STRUCTURE ALONG PRINCIPAL STREET LINE: _____

ILLUMINATION METHOD: () Internal () External () None () Other _____

ZONING SPECIFICATIONS: 2 copies of a certified plot plan showing the location of the proposed sign must be submitted for ground signs and pole signs. If illuminated, lights shall be non-flashing and non-animated and the source of light shall not be directed into any street or highway or adjacent property. Fluttering banners, pennants and similar advertising devices such as oscillating lights or rotating devices are prohibited. Signs shall not be installed in Town or State Right of Ways.

BUILDING SPECIFICATIONS: All new sign plans shall be submitted in duplicate. All plans must reflect compliance with the current version of the New York State Uniform Code and show all sign dimensions including height above grade for ground and pole signs. Any electrical installation must be inspected by a third party electrical inspector prior to a final inspection by the Building Division.

NOTE: With the issuance of this permit the Building Inspector, his Assistants, or Code Enforcement Officer having jurisdiction under the Codes of The State of New York and The Energy Conservation Construction Code of The State of New York has permission of the owners and or the contractors upon the showing of proper credentials and in the discharge of their duties may enter upon any building, structure or premise covered by this permit at any reasonable hour and no person shall thus interfere with the performance of their duties. All applicable inspections as required by the Building Inspector or his Assistants shall be completed according to the schedule attached at the time of issuance of the permit.

AFFIDAVIT

Town of Bethlehem
County of Albany ss.
State of New York

I swear that to the best of my knowledge and belief the statements in this application, together with the plans and specifications, plot plans and site plans are a true and complete statement of all proposed work to be done on the described premises and that all provisions of The Uniform Codes of The State of New York and the Town of Bethlehem Zoning Ordinance and all other laws pertaining to the proposed work shall be complied with, whether specified or not, and that such work is authorized by the owner.

Signature _____
Owner, Owner's Agent, Architect, Contractor

Dated _____

Print Name _____

IF OTHER THAN OWNER SIGNATURE MUST BE NOTARIZED

Sworn to before me this _____ day of _____ 20_____

Signature of Notary _____
NOTARY PUBLIC, ALBANY COUNTY, NEW YORK

SPECIAL CONDITIONS OF THE PERMIT;